

COVID-19 Plan for Learning Elk Township School District

1. Equitable Access to Instruction

- a. Demographics:
 - i. Pre-K: 32 students
 - ii. Homeless: 23
 - iii. SES: Free Lunch: 81 students; Reduced Lunch: 15 students; Total: 96 students
 - iv. SWD: 38 students
 - v. ELL: 7 students
- b. Currently, all fourth through sixth-grade students have a district-provided Chromebook. We are planning to utilize those for eLearning for all subjects in those grade levels. Recent surveys (as of 3/10/20) indicate that access to the internet is not a problem for the overwhelming majority of our students. If we should identify someone who does not have wifi, teachers will offer paper copies of assignments or will email them to an alternate address (ie. parent's workplace, relative's home, etc.) to which the students will have access. For the lower school, grades Pre-K through 3, the model will be more of a hybrid. Teachers will post all assignments and resources on their individual websites. Parents are very familiar with this routine as the teachers use it frequently. Parent assistance will be needed at a greater level for these students due to their age. Because we have been a 1:1 district for many years, our teachers have created myriad online resources to supplement learning. Teachers will use Google Classroom, individual websites, or whatever online platform they regularly use in class to deliver instruction and to have real-time interaction with students. Teachers are required to virtually log in to their classrooms at the start of the day and remain available to communicate with students throughout the entire school day. Teachers must upload lessons for the day no later than midnight of that day so that students have an ample window of opportunity to view the lesson, work on the assignment, and submit their work. Teachers have been instructed to utilize formative assessment techniques on a daily basis. Administrators will monitor teacher activity and address any problems they may encounter. Case managers will reach out by phone to any student who does not appear to be "attending" class or completing work.

2. Special education and related services

- a. *Child Study Team*
 - i. Case managers will follow-up with families and complete direct contact and check-ins with students to ensure the IEP is being followed
 - ii. Case managers will work directly with teachers on a daily basis to provide support and resources in implementing modifications and accommodations
 - iii. Case managers and teachers will create and utilize a Google form to report any issues with regard to students not participating in online activities. CST will follow-up with direct contact with students to work out any issue that is hindering their ability to complete assignments.
- b. *Teachers*

- i. Teachers will provide differentiated assignments and/or individualized assignments through Google Classroom to meet the needs and abilities of individual students
- ii. A choice will be offered in assignments for students to meet different learning styles as appropriate
- c. *Occupational, Physical, and Speech Therapy***
 - i. All services listed in individual IEPs are based upon minutes per year. Services will be completed on return to school to fulfill the minutes required for each student
 - ii. Service providers will check for regression on return to school. Compensatory services will be provided if that is needed.
 - iii. If school closing continues to a point where services cannot be made-up during the regular school year, compensatory services will be provided during ESY
- d.** At this time, all out-of-district schools that are attended by Elk Township students, have also closed and will be implementing their own district plans.

3. School nutrition benefits

- a. We are currently offering bagged lunch for all students who qualify based on income. Cafeteria staff come in each day and prepare the lunches and we have a pick-up window of time from 10:00 to 12:00 each day at a set location at Aura Elementary School. Parents simply drive up and are handed the appropriate number of lunches and their student ID is checked. We have asked parents who are unable to get to the school to let us know and we will find a way to get the food to those families.
- b. Additional Info
 - i. SFA Name: Elk Township Bd of Ed
 - ii. Agreement#: 01501330
 - iii. Date Meal will commence: March 17, 2020
 - iv. Date Meals will end: March 31, 2020
 - v. School Site will take Place: Aura Elementary
 - vi. Meals to be served: Lunch
 - vii. Lunch is offered daily for pick up at the high school cafeteria. Any family who is unable to pick up the meal can call the school, and delivery will be arranged. The meal consists of a reimbursable lunch, which contains all the required components, including a cold sandwich that is at least 2 proteins and 2 grains, a cold veggie, fruit, juice, and milk. Accommodations are made for students with special needs, food disabilities or food allergies, as during the regular school year. Rosters are checked for meal accountability at the time of the pick-up.
 - viii. All standard HAACP policies and procedures are followed as during the regular school year, times and temperatures are taken and recorded. Production sheets are being used.