

REGULAR BOARD MEETING OF THE ELK TOWNSHIP BOARD OF EDUCATION ON THURSDAY, FEBRUARY 9, 2017 IN THE AURA ELEMENTARY SCHOOL MEDIA CENTER.

Purpose: 2016-17 SCHOOL YEAR REGULAR BOARD MEETING FOR FEBRUARY
SEE PAGE (S) _____ OF MINUTES AGENDA

Special Note: THE MEETING APPROVED AND PRE-SCHEDULED BEGAN 7:05 P.M.

Board Mem. Mrs. Jessica Dadak
Pres. Ms. Cheryl Potter Ms. Staci Oppleman-Bedell
Mr. Kevin French Mrs. Jennifer Wirtz
Mrs. Mary Snively Mrs. Mary Spring
Mr. Douglas Gominger Mr. J. Wilson Hughes, Jr.

Admin. Pres. Dr. Piera Gravenor, Superintendent, Mr. Joseph Collins, Business Administrator/Board Secretary and Dr. Melissa Williams, Assistant Superintendent

Statement: As President of the Elk Township Board of Education, I hereby certify that all provisions of the "Open Public
Regular Meeting Law" P.L. 1975, Chapter 231, have been met. Notice of this meeting was mailed to "The South Jersey
Session: Times", "The Sentinel", as well as to the Municipal Clerk of Elk Township.

Pledge: Mrs. Jessica Dadak led the Pledge of Allegiance.

Aprv. - Motion by Mr. J. Wilson Hughes, Jr., seconded by Mr. Kevin French to approve as amended the regular meeting
Minutes: minutes of January 5, 2017
Regular
Meeting

Voice Vote:

Yes – 9 No – 0 Abstentions – 0

Motion carried unanimously

Aprv. – Motion by Mr. J. Wilson Hughes, Jr., seconded by Mr. Kevin French to approve the executive meeting minutes of
Minutes: January 5, 2017
Executive
Minutes

Voice Vote:

Yes – 9 No – 0 Abstentions – 0

Motion carried unanimously

COMMUNICATIONS/PRESENTATIONS

Mr. Murschell introduced the Teacher of the Year. Congratulations to Miss Alexandra Jaraiedi.
Mrs. Jessica Dadak presented Miss Jaraiedi with the Teacher of the Year award as she accepted on behalf of 4th grade. Miss Jaraiedi spoke to the Board and gave her thoughts about her journey through Aura School.

Mrs. Denise Pierce presented the 2015-2016 HIB assessment report and also reviewed programs at Elk.

The Vision 2020 Presentation by Mr. Murschell was postponed to the March Board meeting.

CITIZENS:

Mr. Mike Panteleo, the Elk Township committee liaison, introduced himself to the Board and is looking forward to working together.

A concerned parent, Mr. Glenn Gleason, spoke about the October bus incident with a Delsea bus driver playing candy crush on her cell phone while driving.

COMMITTEES:

PERSONNEL - Mrs. Mary Spring

Aprv. –
Retirement
resignation of
L. Lerner

Based upon the recommendation of the Superintendent approved with regrets the retirement resignation of Linda Lerner effective June 30, 2017

Motion by Mrs. Mary Spring, seconded by Mr. J. Wilson Hughes, Jr.

Voice Vote:

Yes – 9 No – 0 Abstentions – 0

Motion Carried Unanimously

Aprv. –
Resignation of
J. Getsinger

Based upon the recommendation of the Superintendent approved the resignation of Jill Getsinger as an elementary teacher effective at the end of her leave

Motion by Mrs. Mary Spring, seconded by Mr. Douglas Gominger

Voice Vote:

Yes – 9 No – 0 Abstentions – 0

Motion Carried Unanimously

POLICY – Mrs. Mary Snively

Aprv. –
Policies

Based upon the recommendation of the Superintendent approved on the first reading the following policies as listed:

#1510	Americans with Disabilities (M)
#R1510	Americans with Disabilities (M)
#2411	Guidance Counseling (M)
#2415.3	Title I - Educational Stability for Children in Foster Care (M) <i>New</i>
#2418	Section 504 of the Rehabilitation Act of 1973 - Students (M) <i>New</i>
#R2418	Section 504 of the Rehabilitation Act of 1973 - Students (M) <i>New</i>
#2423	Bilingual and ESL Education (M)
#2428.1	Standards-Based Instructional Priorities <i>New</i>
#2431	Athletic Competition (M)
#2440	Summer Session <i>New</i>
#2510	Adoption of Textbooks <i>New</i>
#2531	Use of Copyrighted Materials <i>New</i>

#2610	Educational Program Evaluation (M)
#2622	Student Assessment (M)
#2624	Grading System <i>New</i>
#3111	Creating Positions <i>New</i>
#3112	Abolishing Positions <i>New</i>
#3124	Employment Contract
#3125	Employment of Teaching Staff Members (M)
#3125.2	Employment of Substitute Teachers <i>New</i>
#3126	District Mentoring Program <i>New</i>
#3130	Assignment and Transfer <i>New</i>
#3134	Assignment of Additional Duties <i>New</i>
#3141	Resignation <i>New</i>
#3143	Dismissal <i>New</i>
#3144	Certification of Tenure Charges
#5116	Education of Homeless Children <i>New</i>
#R5116	Education of Homeless Children <i>New</i>
#5330.04	Administering an Opioid Antidote <i>New</i>
#8330	Student Records (M)
#R8330	Student Records (M)

Motion by Mrs. Mary Snively, seconded by Ms. Cheryl Potter

Voice Vote:

Yes – 9 No – 0 Abstentions – 0

Motion carried unanimously

CURRICULUM & TECHNOLOGY – Ms. Cheryl Potter

Aprv. –
Clinics/
Workshops

Based upon the recommendation of the Superintendent approved the following clinics/workshops as listed:

<u>Name</u>	<u>Location</u>	<u>Workshop</u>	<u>Date</u>	<u>Reg. Fees</u>	<u>Mileage /Tolls</u>	<u>Total</u>
Jacklyn Trezza	EIRC	IBM's Teacher Advisor with Watson	01/30/17	N/A	\$7.44	\$7.44
Sonya Cramer	EIRC	IBM's Teacher Advisor with Watson	01/30/17	N/A	\$7.44	\$7.44
Kristen Molinari	EIRC	IBM's Teacher Advisor with Watson	01/30/17	N/A	\$7.44	\$7.44
Denise Pierce	Gloucester County Library	Autism and Co-occurring Anxiety Disorder	02/02/17	N/A	N/A	N/A

Brooke Tharp	Hotel ML Mt. Laurel, NJ	Pearson Regional Training for the PARCC Assessment	02/16/17	N/A	\$8.33	\$8.33
Judy Jusko	Hotel ML Mt. Laurel, NJ	Pearson Regional Training for the PARCC Assessment	02/16/17	N/A	\$8.33	\$8.33
Beverly Potosky	Auletto's Catering	Education update	02/15/17 04/09/17 05/17/17	\$135.00	N/A	\$135.00

^ (Paid for by Title II funding)

Motion by Ms. Cheryl Potter, seconded by Mr. J. Wilson Hughes, Jr.

Roll Call Vote:

Yes – 9 No – 0 Abstentions – 0

- Mrs. Jessica Dadak - Yes
- Ms. Cheryl Potter – Yes
- Mr. J. Wilson Hughes Jr. – Yes
- Mrs. Jennifer Wirtz - Yes
- Mrs. Mary Spring - Yes
- Mr. Douglas Gominger - Yes
- Mrs. Mary Snively - Yes
- Ms. Staci Oppleman-Bedell - Yes
- Mr. Kevin French - Yes

Motion carried unanimously

Aprv. –
Three-Year
Preschool Plan

Based upon the recommendation of the Superintendent approved the submission of the Three-Year Preschool plan

Motion by Ms. Cheryl Potter, seconded by Ms. Staci Oppleman-Bedell

Voice Vote:

Yes – 9 No – 0 Abstentions – 0

Motion carried unanimously

Aprv. –
Shadow for
Related
Services
Department –
L. Eisinger

Based upon the recommendation of the Superintendent approved Lindsay Eisinger to shadow the district's related services department for a total of 48 hours to be completed by April 21, 2017

Motion by Ms. Cheryl Potter, seconded by Mr. Douglas Gominger

Voice Vote:

Yes – 9 No – 0 Abstentions – 0

Motion carried unanimously

BUDGET & FINANCE/FACILITIES/CAFETERIA/TRANSPORTATION

BUDGET & FINANCE – Mr. Douglas Gominger

Aprv. -
Secretary's
Report

Approved Board Secretary's Report in accordance with 18A: 17-36 and 18A: 17-9 for the month of December 2016. The Board Secretary certifies that no line item account has been over expended in violation of N.J.A.C. 6A: 23A – 16.10 (c) 3 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

Motion by Mr. Douglas Gominger, seconded by Mrs. Mary Snively

Voice Vote:

Yes – 9 No – 0 Abstentions – 0

Motion carried unanimously

Aprv. –
Treasurer
Report

Approved the Treasurer Report in accordance with 8A:17-36 and 18A:17-9 for the month of December 2016. The Treasurer's Report and Secretary's Report are in agreement for the month of December 2016.

Motion by Mr. Douglas Gominger, seconded by Mr. Kevin French

Voice Vote:

Yes – 9 No – 0 Abstentions – 0

Motion carried unanimously

Aprv. -
Secretary
Certification

Approved the Board Secretary Certification, in accordance with N.J.A.C. 6A:23A – 16.10 (c) 2 which certifies that there are no changes in anticipated revenue amounts or revenue sources.

Motion by Mr. Douglas Gominger, seconded by Mrs. Cheryl Potter

Voice Vote:

Yes – 9 No – 0 Abstentions – 0

Motion carried unanimously

Aprv. -
BOE
Certification

Approved Board of Education Certification – pursuant to N.J.A.C. 6A:23A – 16.10 (c) 4 We certify that after review of the secretary's monthly financial report (appropriations section) and upon consultation with the appropriate district officials, that to the best of our knowledge no major accounts or funds have been over expended in violation of N.J.A.C. 6A:23A – 16.10 (b) and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

Motion by Mr. Douglas Gominger, seconded by Mrs. Mary Snively

Voice Vote:

Yes – 9 No – 0 Abstentions – 0

Motion carried unanimously

Aprv. -
Transfer
Report

Based upon the recommendation of the Superintendent approved the December Transfer Report.

Motion by Mr. Douglas Gominger, seconded by Mrs. Jennifer Wirtz

Roll Call Vote:

Yes – 9 No – 0 Abstentions – 0

- Mrs. Jessica Dadak - Yes
- Ms. Cheryl Potter – Yes
- Mr. J. Wilson Hughes Jr. – Yes
- Mrs. Jennifer Wirtz - Yes
- Mrs. Mary Spring - Yes
- Mr. Douglas Gominger - Yes
- Mrs. Mary Snively - Yes
- Ms. Staci Oppleman-Bedell - Yes
- Mr. Kevin French - Yes

Motion carried unanimously

Aprv. -
Monthly Bill
List

Based upon the recommendation of the Superintendent approved the monthly bill list as distributed:

- 1. General Bill List \$ 325,295.44
- 2. Hand Check \$ - 0 -
- 3. Cafeteria Bill List \$ 8,130.66

Motion by Mr. Douglas Gominger, seconded by Ms. Cheryl Potter

Roll Call Vote:

Yes – 9 No – 0 Abstentions – 0

- Mrs. Jessica Dadak - Yes
- Ms. Cheryl Potter – Yes
- Mr. J. Wilson Hughes Jr. – Yes
- Mrs. Jennifer Wirtz - Yes
- Mrs. Mary Spring - Yes
- Mr. Douglas Gominger - Yes
- Mrs. Mary Snively - Yes
- Ms. Staci Oppleman-Bedell - Yes
- Mr. Kevin French - Yes

Motion carried unanimously

FACILITIES – Mr. J. Wilson Hughes Jr.

Aprv. -
Facility
Requests

Based upon the recommendation of the Superintendent approved the following facility requests as listed:

<u>Organization</u>	<u>Facility Requested</u>	<u>Dates Requested</u>	<u>Time Requested</u>
6 th Grade	Library	01/11/17	6:00pm – 7:00pm
Book Fair	Library and Hallway	01/30/17 through 02/03/17	School hours
		02/2/17	Family night 6:00pm – 8:00pm

Science Fair	Classroom #122	02/02/17	6:30pm – 7:30pm
2nd grade	All Purpose Room	02/10/17	1:15pm – 2:15pm
H & S Association Color Run Assembly	All Purpose Room	03/31/17	1:00pm – 2:30pm
H & S Association School Assembly	All Purpose Room	04/13/17	7:45am – 10:45am

Motion by Mr. J. Wilson Hughes Jr., seconded by Ms. Staci Oppleman-Bedell

Voice Vote:

Yes – 9 No – 0 Abstentions – 0

Motion carried unanimously

CAFETERIA – Mrs. Jennifer Wirtz

Aprv. -
Cafeteria
Report

Based upon the recommendation of the Superintendent approved the December 2016 cafeteria report as listed:

Total Income	\$ 10,450.11
Total Expense	(\$ 10,697.62)
Net Income or (Loss)	(\$ 247.51)
Average Daily Attendance	317
Average Daily Participation	184
Percentage of Participation	58%

Motion by Mrs. Jennifer Wirtz, seconded by Ms. Staci Oppleman-Bedell

Roll Call Vote:

Yes – 9 No – 0 Abstentions – 0

- Mrs. Jessica Dadak - Yes
- Ms. Cheryl Potter - Yes
- Mr. J. Wilson Hughes Jr. - Yes
- Mrs. Jennifer Wirtz - Yes
- Mrs. Mary Spring - Yes
- Mr. Douglas Gominger - Yes
- Mrs. Mary Snively - Yes
- Ms. Staci Oppleman-Bedell - Yes
- Mr. Kevin French - Yes

Motion carried unanimously

TRANSPORTATION - Ms. Staci Oppleman-Bedell

Aprv. –
Parent
transportation
jointure –
Student O.R.

Based upon the recommendation of the Superintendent approved the parent transportation jointure to transport student O.R. from Pennsville to Aura Elementary School from January 30, 2017 until June 19, 2017 for a total of \$89.20 per day

Motion by Ms. Staci Oppleman-Bedell, seconded by Ms. Cheryl Potter

Roll Call Vote:

Yes – 9 No – 0 Abstentions – 0

- Mrs. Jessica Dadak - Yes
- Ms. Cheryl Potter – Yes
- Mr. J. Wilson Hughes Jr. – Yes
- Mrs. Jennifer Wirtz - Yes
- Mrs. Mary Spring - Yes
- Mr. Douglas Gominger - Yes
- Mrs. Mary Snively - Yes
- Ms. Staci Oppleman-Bedell - Yes
- Mr. Kevin French - Yes

Motion carried unanimously

SUPERINTENDENT'S REPORT

Aprv. –
Board Reports

Based upon recommendation of the Superintendent acknowledge the receipt of the following reports as listed:

- Enrollment
- Staff Attendance
- Nurse’s Report
- HIB Report – January 2017
- Facility Manager’s Report
- Principal’s Report
- Fire Drills/Crisis Drills

Fire Drill	1/19/17	2:21pm
Lock Down Drill	1/31/17	9:00am

Motion by Ms. Cheryl Potter, seconded by Mr. Kevin French

Voice Vote:

Yes – 9 No – 0 Abstentions – 0

Motion carried unanimously

Aprv. –
HIB Report

Based upon recommendation of the Superintendent approved the December HIB report.

Motion by Mr. Kevin French, seconded by Mrs. Jennifer Wirtz

Voice Vote:

Yes – 9 No – 0 Abstentions – 0

Motion carried unanimously

Aprv. –
Field Trips

Based upon recommendation of the Superintendent approved in accordance with our fee schedule and educational significance as listed:

<u>Date</u>	<u>Name/Location</u>	<u>Grade/Time</u>
03/01/17	Delsea High School Musical	All students/ 9:00am - 11:00am
03/02/17	Miss Nelson is Missing TD Bank Centre	1 st and 2 nd grades/ 9:30am - 12:10pm
03/03/17	Delsea High School Reading Across America	2 nd grade/ TBA
04/28/17	Mr. Malcom’s Crazy Science Show Pitman Broadway Theatre	5 th grade/ 9:30am – 12:00pm
05/10/17	Citizen’s Bank Park Philadelphia, PA	4 th grade/ 8:45am – 1:00pm
05/11/17	Academy of Natural Sciences Philadelphia, PA	1 st grade/ 8:45am – 1:00pm
05/26/17	Fort Mott/Fort Delaware	5 th grade/ 8:45am – 2:00pm

Motion by Mrs. Jennifer Wirtz, seconded by Mr. Kevin French

Roll Call Vote:

Yes – 9 No – 0 Abstentions – 0

- Mrs. Jessica Dadak - Yes
- Ms. Cheryl Potter – Yes
- Mr. J. Wilson Hughes Jr. – Yes
- Mrs. Jennifer Wirtz - Yes
- Mrs. Mary Spring - Yes
- Mr. Douglas Gominger - Yes
- Mrs. Mary Snively - Yes
- Ms. Staci Oppleman-Bedell - Yes
- Mr. Kevin French - Yes

Motion carried unanimously

Aprv. –
Special
education
tuition

Based upon recommendation of the Superintendent approved the following special education tuition for student services as listed:

<u>Initials</u>	<u>DOB</u>	<u>Classification</u>	<u>School</u>	<u>Contracted Educational Tuition</u>
H.M.	10/28/12	DD	GCSSS	\$23,976.00

Motion by Ms. Cheryl Potter, seconded by Mrs. Jennifer Wirtz

Roll Call Vote:

Yes – 9 No – 0 Abstentions – 0

Mrs. Jessica Dadak - Yes
Ms. Cheryl Potter – Yes
Mr. J. Wilson Hughes Jr. – Yes
Mrs. Jennifer Wirtz - Yes
Mrs. Mary Spring - Yes
Mr. Douglas Gominger - Yes
Mrs. Mary Snively - Yes
Ms. Staci Oppleman-Bedell - Yes
Mr. Kevin French - Yes

Motion carried unanimously

LEGISLATION - Ms. Staci Oppleman-Bedell

Mr. J. Wilson Hughes Jr. mentioned that the state passed a law to open an additional CDL testing site.

Mr. J. Wilson Hughes Jr. discussed the Sweeney Funding Plan and recommended a resolution to oppose the plan.

Ms. Cheryl Potter suggested speaking to Sweeney’s staff and instead of opposing the plan, offer suggestions.

GLOUCESTER COUNTY SCHOOL BOARDS ASSOCIATION

The next meeting will be held on February 23, 2017 at Villari’s.

SCHOOL BUSINESS ADMINISTRATOR’S REPORT – Mr. Joseph Collins

Aprv. –
FY18 Semi
Revenue
Project

Recommend the Board approve the FY18 Semi Revenue Projection in the amount of \$3,547.24

Motion by Mr. Douglas Gominger, seconded by Mr. Kevin French

Roll Call Vote:

Yes – 9 No – 0 Abstentions – 0

Mrs. Jessica Dadak - Yes
Ms. Cheryl Potter – Yes
Mr. J. Wilson Hughes Jr. – Yes
Mrs. Jennifer Wirtz - Yes
Mrs. Mary Spring - Yes
Mr. Douglas Gominger - Yes
Mrs. Mary Snively - Yes
Ms. Staci Oppleman-Bedell - Yes
Mr. Kevin French - Yes

Motion carried unanimously

OLD BUSINESS

Aprv. –
2017
Meeting
schedule

Motion by Mr. J. Wilson Hughes Jr., seconded by Mr. Doug Gominger to adopt the 2017 meeting schedule at Aura School as follows:

Meeting Dates
March 9 th
Public Hearing TBD by State Guidelines
April 13 th
May 11 th

June 8 th
July 13 th
August 10 th
September 14 th
October 12 th
November 9 th
December 14 th
January 4 th (2018)

Meetings will begin at 7:00pm

Roll Call Vote:

Yes – 5 No – 4 Abstentions – 0

- Mrs. Jessica Dadak - No
- Ms. Cheryl Potter – No
- Mr. J. Wilson Hughes Jr. – Yes
- Mrs. Jennifer Wirtz - Yes
- Mrs. Mary Spring - No
- Mr. Douglas Gominger - Yes
- Mrs. Mary Snively - No
- Ms. Staci Oppleman-Bedell - Yes
- Mr. Kevin French - Yes

Motion Carried

NEW BUSINESS

None

CITIZENS

Aprv. –
Open second
public portion

Motion by Mr. Douglas Gominger, seconded by Mrs. Jennifer Wirtz to open the second public portion

Voice Vote:

Yes – 9 No – 0 Abstentions – 0

Motion carried unanimously

Aprv. –
Close second
public portion

Motion by Mr. Douglas Gominger, seconded by Mr. Kevin French to close the second public portion

Voice Vote:

Yes – 9 No – 0 Abstentions – 0

Motion carried unanimously

EXECUTIVE SESSION

Aprv. –
Open
Executive
Session
7:53p.m.

Motion by Mr. Douglas Gominger, seconded by Mrs. Mary Snively to enter into the executive session to discuss matters as listed.

**ELK TOWNSHIP SCHOOL DISTRICT BOARD OF EDUCATION
Resolution Authorizing Executive Session**

WHEREAS, N.J.S.A 10:4-12 allows for a Public Body to go into closed session during a Public Meeting, and

WHEREAS, the Board of Education of the Elk Township School District has deemed it necessary to go into closed session to discuss certain matters which are exempted from the Public; and

WHEREAS, the regular meeting of this Board of Education will reconvene at the conclusion of closed session, at approximately 9:22 p.m. this evening.

NOW, THEREFORE, BE IT RESOLVED that the Board of Education of the Elk Township School District will go into closed session for the following reason(s) as outlined in N.J.S.A. 10:4-12:

1. Personnel

BE IT FURTHER RESOLVED that the Board of Education hereby declares that it's discussion of the aforementioned subject(s) may be made public at a time the Board Attorney advises the Board of Education that the disclosure of the discussion will not detrimentally affect any right, interest or duty of the School District or any other entity with respect to said discussion.

BE IT FURTHER RESOLVED that the Board of Education, for the aforementioned reasons, hereby declares the public is excluded from the portion of the meeting during which the above discussion shall take place and hereby directs the Board Secretary to take the appropriate action to effectuate the terms of this resolution.

I, Joseph Collins, Board Secretary do hereby certify the above to be a true and correct copy of a resolution adopted by the Elk Township School District Board of Education at their meeting held on February 9, 2017.

Joseph M. Collins,
School Business Administrator/Board Secretary

Voice Vote:

Yes – 9 No – 0 Abstentions – 0

Motion carried unanimously

Aprv. -
Close
Executive
Session
9:22 p.m.

Motion by Mrs. Mary Snively, seconded by Ms. Staci Oppleman-Bedell to close executive session.

Voice Vote:

Yes – 9 No – 0 Abstentions – 0

Motion carried unanimously

Adjourn
meeting
9:23 p.m.

Motion by Mr. Douglas Gominger, seconded by Mrs. Jennifer Wirtz that the meeting be adjourned at 9:23 p.m.

Respectfully Submitted,

Joseph M. Collins,
School Business Administrator/Board Secretary