

REGULAR BOARD MEETING OF THE ELK TOWNSHIP BOARD OF EDUCATION ON THURSDAY, MARCH 9, 2017 IN THE AURA ELEMENTARY SCHOOL MEDIA CENTER.

Purpose: 2016-17 SCHOOL YEAR REGULAR BOARD MEETING FOR MARCH
SEE PAGE(S) _____ OF MINUTES AGENDA

Special Note: THE MEETING APPROVED AND PRE-SCHEDULED BEGAN 7:00 P.M.

Board Mem. Mrs. Jessica Dadak
Pres. Ms. Cheryl Potter Ms. Staci Oppleman-Bedell - Absent
Mr. Kevin French Mrs. Jennifer Wirtz
Mrs. Mary Snively Mrs. Mary Spring
Mr. Douglas Gominger Mr. J. Wilson Hughes, Jr. - Absent

Admin. Pres. Dr. Piera Gravenor, Superintendent and Mr. Joseph Collins, Business Administrator/Board Secretary

Statement: As President of the Elk Township Board of Education, I hereby certify that all provisions of the "Open
Regular Public Meeting Law" P.L. 1975, Chapter 231, have been met. Notice of this meeting was mailed to "The
Session: South Jersey Times", "The Sentinel", as well as to the Municipal Clerk of Elk Township.

Pledge: Mrs. Jessica Dadak led the Pledge of Allegiance.

Aprv. - Motion by Mr. Douglas Gominger, seconded by Mrs. Mary Snively to approve as amended the regular
Minutes: meeting minutes of February 9, 2017
Regular Meeting

Voice Vote:

Yes – 7 No – 0 Abstentions – 0

Motion carried unanimously

Ms. Staci Oppleman-Bedell – Absent
Mr. J. Wilson Hughes, Jr. – Absent

COMMUNICATIONS/PRESENTATIONS

The staff presented to the Board the pillars discussed at previous meetings.

- Pillar I – Academic Excellence and Learning
- Pillar II – Body of the Mind
- Pillar III - Safety
- Pillar IV – Connecting with the Community

Mr. Murschell discussed the reading challenge and its success.

CITIZENS:

Aprv. – Motion by Mr. Kevin French, seconded by Mrs. Jennifer Wirtz to open the first public portion
Open first public portion
Voice Vote:

Yes – 7 No – 0 Abstentions – 0

Motion carried unanimously

Ms. Staci Oppleman-Bedell – Absent
Mr. J. Wilson Hughes, Jr. – Absent

Aprv. –
Close
first public
portion

Motion by Mr. Kevin French, seconded by Mr. Douglas Gominger to close the first public portion

Voice Vote:

Yes – 7 No – 0 Abstentions – 0

Motion carried unanimously

Ms. Staci Oppleman-Bedell – Absent
Mr. J. Wilson Hughes, Jr. – Absent

COMMITTEES:

PERSONNEL - Mrs. Mary Spring

Aprv. –
J. Bennett –
Sub
Custodian

Based upon the recommendation of the Superintendent approved the employment of Joe Bennett as a substitute custodian at the rate of \$9.50 per hour
(all hiring is pending completion of required state paperwork)

Motion by Mrs. Mary Spring, seconded by Mr. Kevin French

Roll Call Vote:

Yes – 7 No – 0 Abstentions – 0

Mrs. Jessica Dadak – Yes
Mr. Kevin French - Yes
Ms. Cheryl Potter – Yes
Mr. J. Wilson Hughes Jr. – Absent
Mrs. Jennifer Wirtz - Yes
Mrs. Mary Spring - Yes
Mr. Douglas Gominger - Yes
Mrs. Mary Snively - Yes
Ms. Staci Oppleman-Bedell - Absent

Motion carried unanimously

POLICY – Mrs. Mary Snively

Aprv. –
Policies

Based upon the recommendation of the Superintendent approved on the first reading the following policies as listed:

#2360	Use of Technology <i>New</i>
#3146	Conduct of Reduction in Force <i>New</i>
#3150	Discipline <i>New</i>
#3152	Withholding an Increment <i>New</i>
#3159	Teaching Staff Members/School District Reporting Responsibilities <i>New</i>
#3161	Examination for Cause <i>New</i>
#3211	Code of Ethics <i>New</i>
#3211.3	Consulting Outside the District <i>New</i>
#3216	Dress and Grooming <i>New</i>
#3217	Use of Corporal Punishment <i>New</i>
#3230	Outside Activities
#3233	Political Activities <i>New</i>
#3240	Professional Development for Teachers and School Leaders (M)
#3245	Research Projects by Staff Members <i>New</i>
#3270	Professional Responsibilities <i>New</i>
#3280	Liability for Student Welfare
#3281	Inappropriate Staff Conduct <i>New</i>
#3310	Academic Freedom <i>New</i>
#3321	Acceptable Use of Computer Networks/Computers and Resources by Teaching Staff Members <i>New</i>
#3324	Right of Privacy – Teaching Staff Member <i>New</i>
#3351	Healthy Workplace
#3370	Teaching Staff Member Tenure <i>New</i>
#3373	Tenure upon Transfer or Promotion <i>New</i>
#3381	Protection Against Retaliation <i>New</i>
#3425	Work Related Disability Pay <i>New</i>
#3425.1	Modified Duty Early Return to Work Program Teaching Staff Members <i>New</i>

Motion by Mrs. Mary Snively, seconded by Ms. Cheryl Potter

Voice Vote:

Yes – 7 No – 0 Abstentions – 0

Motion carried unanimously

Ms. Staci Oppleman-Bedell – Absent

Mr. J. Wilson Hughes, Jr. – Absent

Pertaining to Policy # 2361 and Regulation # 2361, Mr. Kevin Thibault reviewed Elk’s firewalls with the Board.

CURRICULUM & TECHNOLOGY – Ms. Cheryl Potter and Kevin French

None

BUDGET & FINANCE/FACILITIES/CAFETERIA/TRANSPORTATION

BUDGET & FINANCE – Mr. Douglas Gominger

Aprv. -
Secretary's
Report

Approved Board Secretary's Report in accordance with 18A: 17-36 and 18A: 17-9 for the month of January 2017. The Board Secretary certifies that no line item account has been over expended in violation of N.J.A.C. 6A: 23A – 16.10 (c) 3 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

Motion by Mr. Douglas Gominger, seconded by Mr. Kevin French

Voice Vote:

Yes – 7 No – 0 Abstentions – 0

Motion carried unanimously

Ms. Staci Oppleman-Bedell – Absent

Mr. J. Wilson Hughes, Jr. – Absent

Aprv. –
Treasurer
Report

Approved the Treasurer Report in accordance with 8A:17-36 and 18A:17-9 for the month of January 2017. The Treasurer's Report and Secretary's Report are in agreement for the month of January 2017.

Motion by Mr. Douglas Gominger, seconded by Mr. Kevin French

Voice Vote:

Yes – 7 No – 0 Abstentions – 0

Motion carried unanimously

Ms. Staci Oppleman-Bedell – Absent

Mr. J. Wilson Hughes, Jr. – Absent

Aprv. -
Secretary
Certification

Approved the Board Secretary Certification, in accordance with N.J.A.C. 6A:23A – 16.10 (c) 2 which certifies that there are no changes in anticipated revenue amounts or revenue sources.

Motion by Mr. Douglas Gominger, seconded by Mr. Kevin French

Voice Vote:

Yes – 7 No – 0 Abstentions – 0

Motion carried unanimously

Ms. Staci Oppleman-Bedell – Absent
Mr. J. Wilson Hughes, Jr. – Absent

Aprv. -
BOE
Certification

Approved Board of Education Certification – pursuant to N.J.A.C. 6A:23A – 16.10 (c) 4 We certify that after review of the secretary’s monthly financial report (appropriations section) and upon consultation with the appropriate district officials, that to the best of our knowledge no major accounts or funds have been over expended in violation of N.J.A.C. 6A:23A – 16.10 (b) and that sufficient funds are available to meet the district’s financial obligations for the remainder of the fiscal year.

Motion by Mr. Douglas Gominger, seconded by Mr. Kevin French

Voice Vote:

Yes – 7 No – 0 Abstentions – 0

Motion carried unanimously

Ms. Staci Oppleman-Bedell – Absent
Mr. J. Wilson Hughes, Jr. – Absent

Aprv. -
Transfer
Report

Based upon the recommendation of the Superintendent approved the January Transfer Report.

Motion by Mr. Douglas Gominger, seconded by Ms. Cheryl Potter

Roll Call Vote:

Yes – 7 No – 0 Abstentions – 0

Mrs. Jessica Dadak – Yes
Mr. Kevin French - Yes
Ms. Cheryl Potter – Yes
Mr. J. Wilson Hughes Jr. – Absent
Mrs. Jennifer Wirtz - Yes
Mrs. Mary Spring - Yes
Mr. Douglas Gominger - Yes
Mrs. Mary Snively - Yes
Ms. Staci Oppleman-Bedell - Absent

Motion carried unanimously

Aprv. -
Monthly Bill
List

Based upon the recommendation of the Superintendent approved the monthly bill list as distributed:

1. General Bill List	\$ 252,633.34
2. Hand Check	\$ 1,601.02
3. Cafeteria Bill List	\$ 12,224.42

Motion by Mr. Douglas Gominger, seconded by Ms. Cheryl Potter

Roll Call Vote:

Yes – 7 No – 0 Abstentions – 0

Mrs. Jessica Dadak – Yes
Mr. Kevin French - Yes
Ms. Cheryl Potter – Yes
Mr. J. Wilson Hughes Jr. – Absent
Mrs. Jennifer Wirtz - Yes
Mrs. Mary Spring - Yes
Mr. Douglas Gominger - Yes
Mrs. Mary Snively - Yes
Ms. Staci Oppleman-Bedell - Absent

Motion carried unanimously

FACILITIES – Mr. Kevin French

None

CAFETERIA – Mrs. Jennifer Wirtz

Aprv. -
Cafeteria
Report

Based upon the recommendation of the Superintendent approved the January 2017 cafeteria report as listed:

Total Income	\$ 12,097.77
Total Expense	(\$ 10,756.99)
Net Income or (Loss)	\$ 1,340.78
Average Daily Attendance	316
Average Daily Participation	179
Percentage of Participation	57%

Motion by Mrs. Jennifer Wirtz, seconded by Mr. Kevin French

Voice Vote:

Yes – 7 No – 0 Abstentions – 0

Motion carried unanimously

Ms. Staci Oppleman-Bedell – Absent
Mr. J. Wilson Hughes, Jr. – Absent

TRANSPORTATION - Mr. Kevin French

None

SUPERINTENDENT'S REPORT

Aprv. –
Board
Reports

Based upon recommendation of the Superintendent acknowledge the receipt of the following reports as listed:

- Enrollment
- Staff Attendance
- Nurse’s Report
- HIB Report – February 2017
- Facility Manager’s Report
- Principal’s Report
- Fire Drills/Crisis Drills

Fire Drill	2/28/17	2:18pm
Lock Down Drill	2/28/17	2:23pm

Motion by Ms. Cheryl Potter, seconded by Mrs. Jennifer Wirtz

Voice Vote:

Yes – 7 No – 0 Abstentions – 0

Motion carried unanimously

Ms. Staci Oppleman-Bedell – Absent
Mr. J. Wilson Hughes, Jr. – Absent

Aprv. –
HIB Report

Based upon recommendation of the Superintendent approved the January 2017 HIB report.

Motion by Mr. Kevin French, seconded by Ms. Cheryl Potter

Voice Vote:

Yes – 7 No – 0 Abstentions – 0

Motion carried unanimously

Ms. Staci Oppleman-Bedell – Absent
Mr. J. Wilson Hughes, Jr. – Absent

Aprv. –
Field Trips

Based upon recommendation of the Superintendent approved the following field trips in accordance with our fee schedule and educational significance as listed:

<u>Date</u>	<u>Name/Location</u>	<u>Grade/Time</u>
05/19/17	Philadelphia Bus and Walking Tour	6 th grade 8:45am – 4:00pm
06/08/17	Fun Plex Mt. Laurel, NJ	Student Congress/ Safety Patrol 8:30am – 2:00pm
06/09/17	Dorney Park Allentown, PA	Gifted and Talented 8:30am – 7:00pm

Motion by Mr. Kevin French, seconded by Ms. Cheryl Potter

Roll Call Vote:

Yes – 7 No – 0 Abstentions – 0

Mrs. Jessica Dadak – Yes
 Mr. Kevin French - Yes
 Ms. Cheryl Potter – Yes
 Mr. J. Wilson Hughes Jr. – Absent
 Mrs. Jennifer Wirtz - Yes
 Mrs. Mary Spring - Yes
 Mr. Douglas Gominger - Yes
 Mrs. Mary Snively - Yes
 Ms. Staci Oppleman-Bedell - Absent

Motion carried unanimously

LEGISLATION

None

GLOUCESTER COUNTY SCHOOL BOARDS ASSOCIATION

The Board discussed the last meeting’s conversation about Mr. Sweeney’s funding plan.

SCHOOL BUSINESS ADMINISTRATOR’S REPORT – Mr. Joseph Collins

Aprv. –
 GCSSD JIF
 membership

Recommend the Board approve the renewal membership for GCSSD JIF

Motion by Ms. Cheryl Potter, seconded by Mr. Douglas Gominger

Voice Vote:

Yes – 7 No – 0 Abstentions – 0

Motion carried unanimously

Ms. Staci Oppleman-Bedell – Absent
 Mr. J. Wilson Hughes, Jr. – Absent

Aprv. –
Phoenix
Advisors

Recommend the Board approve the agreement with Phoenix Advisors, LLC for continuing disclosure agent services and appointment as independent registered municipal advisor

Motion by Mr. Kevin French, seconded by Mr. Douglas Gominger

Voice Vote:

Yes – 7 No – 0 Abstentions – 0

Motion carried unanimously

Ms. Staci Oppleman-Bedell – Absent

Mr. J. Wilson Hughes, Jr. – Absent

OLD BUSINESS

None

NEW BUSINESS

None

CITIZENS

Aprv. –
Open
second
public
portion

Motion by Mr. Douglas Gominger, seconded by Mr. Kevin French to open the second public portion

Voice Vote:

Yes – 7 No – 0 Abstentions – 0

Motion carried unanimously

Ms. Staci Oppleman-Bedell – Absent

Mr. J. Wilson Hughes, Jr. – Absent

Aprv. –
Close
second
public
portion

Motion by Mr. Douglas Gominger, seconded by Mr. Kevin French to close the second public portion

Voice Vote:

Yes – 7 No – 0 Abstentions – 0

Motion carried unanimously

Ms. Staci Oppleman-Bedell – Absent

Mr. J. Wilson Hughes, Jr. – Absent

EXECUTIVE SESSION

None

Adjourn
meeting
8:44pm

Motion by Mr. Douglas Gominger, seconded by Mr. Kevin French that the meeting be adjourned
at 8:44pm

Respectfully Submitted,

Joseph M. Collins,
School Business Administrator/Board Secretary