

REGULAR BOARD MEETING OF THE ELK TOWNSHIP BOARD OF EDUCATION ON THURSDAY, APRIL 9, 2020 AURA ELEMENTARY SCHOOL VIRTUAL MEETING.

Purpose: 2019-20 SCHOOL YEAR REGULAR BOARD MEETING FOR APRIL
SEE PAGE (S) _____ OF MINUTES AGENDA

Special Note: THE MEETING APPROVED AND PRE-SCHEDULED BEGAN 7:00 P.M.

Board Mem.	Ms. Danielle Bland	Mrs. Angelique Stoney-Siplin
Pres.	Mr. Wayne Howard - Absent	Ms. Courtney Vance
	Mr. J. Wilson Hughes, Jr.	Vacant
	Ms. Cheryl Potter	Mrs. Jennifer Wirtz
	Mrs. Mary Snively	

Admin. Pres. Dr. Piera Gravenor, Superintendent, Mr. Joseph Collins, Business Administrator/Board Secretary and Dr. Melissa Williams, Assistant Superintendent

Statement: As Board President of the Elk Township Board of Education, I hereby certify that all provisions of the "Open
Regular Public Meeting Law" P.L. 1975, Chapter 231, have been met. Notice of this meeting was mailed to "The South
Session: Jersey Times", "The Sentinel", as well as to the Municipal Clerk of Elk Township.

Pledge: Mr. J. Wilson Hughes, Jr. led the Pledge of Allegiance.

Mission Statement: Ms. Courtney Vance read the below statement:

We strive to educate students and assist them in realizing their full potential as responsible, productive, contributing members of society by providing an educational environment in which students are challenged, differences are valued, and excellence is expected.

MINUTES:

Aprv. Minutes: Motion by Ms. Cheryl Potter, seconded by Mrs. Angelique Stoney-Siplin to approve the March 12, 2020 Regular Session Minutes

Voice Vote:

Yes – 7 No – 0 Abstentions – 0
Mr. Wayne Howard - Absent
Vacant

Motion carried unanimously

Aprv. Spec. Meeting Minutes: Motion by Ms. Cheryl Potter, seconded by Mrs. Angelique Stoney-Siplin to approve the March 19, 2020 Special Meeting Minutes

Voice Vote:

Yes – 6 No – 0 Abstentions – 1
Mr. Wayne Howard - Absent
Vacant
Mrs. Jennifer Wirtz – Abstain

Motion carried

COMMUNICATIONS/ PRESENTATIONS:

Ms. Eshe Price presented the NJSLA Report to the Board

Mrs. Angelique Stoney- Siplin questioned if the teacher evaluation portion should be reviewed
Ms. Price stated that it could benefit with diversified staff

Ms. Cheryl Potter questioned the absenteeism
 Ms. Eshe Price stated that monthly reviews of the absenteeism report are conducted for chronic absenteeism
 Mr. Wayne Murschell stated that the administration reviews the absenteeism report on a regular basis, and reaches out to the parents of any student with an absenteeism rate of ten percent or more
 Ms. Cheryl Potter asked if the Board could have a quarterly report of all absenteeism
 Mr. J. Wilson Hughes, Jr. stated this is not the first discussion in regards to absenteeism, and the numbers appear to be better

CITIZENS:

Aprv. Motion by Mrs. Angelique Stoney-Siplin, seconded by Mrs. Jennifer Wirtz to open the first public portion

Open First

Public Portion:

Voice Vote:

Yes – 7 No – 0 Abstentions – 0

Mr. Wayne Howard - Absent

Vacant

Motion carried unanimously

Aprv. Motion by Mrs. Angelique Stoney-Siplin, seconded by Ms. Danielle Bland to close the first public portion

Close First

Public Portion:

Voice Vote:

Yes – 7 No – 0 Abstentions – 0

Mr. Wayne Howard - Absent

Vacant

Motion carried unanimously

COMMITTEES:

PERSONNEL - Mrs. Jennifer Wirtz

(all hiring is pending completion of required state paperwork)

None

POLICY – Ms. Danielle Bland

Aprv. Policies: Based upon the recommendation of the Superintendent approved on first reading the following policies/ regulations as listed:

<u>Policy #1581</u>	Domestic Violence (M)
<u>Reg. # 1581</u>	Domestic Violence (M) (N)
<u>Policy # 5330</u>	Administration of Medication (M)
<u>Reg. # 5330</u>	Administration of Medication (M)

Motion by Ms. Danielle Bland, seconded by Mrs. Angelique Stoney-Siplin

Voice Vote:

Yes – 7 No – 0 Abstentions – 0

Mr. Wayne Howard - Absent

Vacant

Motion carried unanimously

CURRICULUM & TECHNOLOGY – Ms. Cheryl Potter

Aprv. Clinics/
Workshops

Based upon the recommendation of the Superintendent approved the following clinic/workshop as listed:

<u>Name</u>	<u>Location</u>	<u>Workshop</u>	<u>Date</u>	<u>Reg. Fee</u>	<u>Mileage</u>	<u>Total</u>
Denise Pierce	Rowan University Glassboro, NJ	Rethinking Autism	4/30/2020	\$ 0.00	\$ 0.00	\$ 0.00

^ Paid for by Title II

Motion by Ms. Cheryl Potter, seconded by Mrs. Angelique Stoney-Siplin

Voice Vote:

Yes – 7 No – 0 Abstentions – 0

Mr. Wayne Howard - Absent

Vacant

Motion carried unanimously

Aprv. Amazing Transform:

Based upon the recommendation of the Superintendent approved Amazing Transformations to provide Behavioral Support from April 1, 2020 through June 30, 2020 with an estimated cost of \$5,445

See Page(s) _____ of minutes

Motion by Ms. Cheryl Potter, seconded by Mrs. Angelique Stoney-Siplin

Roll Call Vote:

Yes – 7 No – 0 Abstentions – 0

Ms. Danielle Bland - Yes

Mr. Wayne Howard – Absent

Mr. J. Wilson Hughes, Jr. - Yes

Ms. Cheryl Potter - Yes

Mrs. Mary Snively - Yes

Mrs. Angelique Stoney-Siplin - Yes

Ms. Courtney Vance - Yes

Vacant

Mrs. Jennifer Wirtz - Yes

Motion carried unanimously

Aprv. NJSLA Report:

Based upon the recommendation of the Superintendent approved the NJSLA report as presented

See Page(s) _____ of minutes

Voice Vote:

Yes – 7 No – 0 Abstentions – 0

Mr. Wayne Howard - Absent

Vacant

Motion carried unanimously

BUDGET & FINANCE/FACILITIES/CAFETERIA/TRANSPORTATION

BUDGET & FINANCE – Mrs. Jennifer Wirtz

Aprv. Secretary's Report:

Approved Board Secretary's Report in accordance with 18A: 17-36 and 18A: 17-9 for the month of February 2020. The Board Secretary certifies that no line item account has been over expended in violation of N.J.A.C. 6A: 23A – 16.10 (c) 3 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

On File Superintendent's Office

Motion by Mrs. Jennifer Wirtz, seconded by Ms. Danielle Bland

Voice Vote:

Yes – 7 No – 0 Abstentions – 0

Mr. Wayne Howard - Absent
Vacant

Motion carried unanimously

Aprv.
Treasurers
Report:

Approved the Treasurer Report in accordance with 8A:17-36 and 18A:17-9 for the month of February 2020. The Treasurer's Report and Secretary's Report are in agreement for the month of February 2020.

See Page(s) _____ of minutes

Motion by Mrs. Jennifer Wirtz, seconded by Mrs. Mary Snively

Voice Vote:

Yes – 7 No – 0 Abstentions – 0

Mr. Wayne Howard - Absent
Vacant

Motion carried unanimously

Aprv.
Secretary
Certification:

Approved the Board Secretary Certification, in accordance with N.J.A.C. 6A:23A – 16.10 (c) 2 which certifies that there are no changes in anticipated revenue amounts or revenue sources.

Motion by Mrs. Jennifer Wirtz, seconded by Ms. Danielle Bland

Voice Vote:

Yes – 7 No – 0 Abstentions – 0

Mr. Wayne Howard - Absent
Vacant

Motion carried unanimously

Aprv.
BOE
Certification:

Approved Board of Education Certification – pursuant to N.J.A.C. 6A:23A – 16.10 (c) 4 We certify that after review of the secretary's monthly financial report (appropriations section) and upon consultation with the appropriate district officials, that to the best of our knowledge no major accounts or funds have been over expended in violation of N.J.A.C. 6A:23A – 16.10 (b) and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

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Motion by Mrs. Jennifer Wirtz, seconded by Mrs. Mary Snively

Voice Vote:

Yes – 7 No – 0 Abstentions – 0

Mr. Wayne Howard - Absent
Vacant

Motion carried unanimously

Aprv.
Transfer
Report:

Based upon the recommendation of the Superintendent approved the February 2020 Transfer Report.

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Motion by Mrs. Jennifer Wirtz, seconded by Mrs. Angelique Stoney-Siplin

Roll Call Vote:

Yes – 7 No – 0 Abstentions – 0

Ms. Danielle Bland - Yes
Mr. Wayne Howard – Absent
Mr. J. Wilson Hughes, Jr. - Yes
Ms. Cheryl Potter - Yes
Mrs. Mary Snively - Yes

Mrs. Angelique Stoney-Siplin - Yes
Mrs. Courtney Vance - Yes
Vacant
Mrs. Jennifer Wirtz - Yes

Motion carried unanimously

Aprv.
Monthly Bill
List:

Based upon the recommendation of the Superintendent approved the monthly bill list as distributed:

1. General Bill List	\$ 194,441.41
2. Hand Check	\$ 24,326.88
3. Cafeteria Bill List	\$ 11,028.01

See Page(s) _____ of minutes

Motion by Mrs. Jennifer Wirtz, seconded by Ms Cheryl Potter

Roll Call Vote:

Yes – 7 No – 0 Abstentions – 0

Ms. Danielle Bland - Yes
Mr. Wayne Howard – Absent
Mr. J. Wilson Hughes, Jr. - Yes
Ms. Cheryl Potter - Yes
Mrs. Mary Snively - Yes
Mrs. Angelique Stoney-Siplin - Yes
Mrs. Courtney Vance - Yes
Vacant
Mrs. Jennifer Wirtz - Yes

Motion carried unanimously

FACILITIES – Mr. J. Wilson Hughes Jr.

None

CAFETERIA – Ms. Courtney Vance

Aprv. Café.
Report:

Based upon recommendation of the Superintendent approved the February 2020 cafeteria report as listed:

Total Income	11,016.80
Total Expense	(10,254.28)
Net Income or (Loss)	762.52
Average Daily Attendance	297
Average Daily Participation	176
Percentage of Participation	59%

Motion by Ms. Courtney Vance, seconded by Mrs. Mary Snively

Voice Vote:

Yes – 7 No – 0 Abstentions – 0

Mr. Wayne Howard - Absent
Vacant

Motion carried unanimously

TRANSPORTATION - Mrs. Angelique Stoney-Siplin

None

SUPERINTENDENT'S REPORT

Aprv.
HIB Report:

Based upon recommendation of the Superintendent approved the February 2020 HIB report.

Motion by Ms. Danielle Bland, seconded by Mrs. Angelique Stoney-Siplin

Voice Vote:

Yes – 7 No – 0 Abstentions – 0

Mr. Wayne Howard - Absent

Vacant

Motion carried unanimously

Aprv.
Board Reports:

Based upon recommendation of the Superintendent acknowledge the receipt of the following reports as listed:

- Enrollment
- Staff Attendance
- Nurse’s Report
- HIB Report – March 2020
- Facility Manager’s Report
- Principal’s Report
- Fire Drills/Crisis Drills

Fire Drill	N/A	N/A
Lockdown Drill	N/A	N/A

Motion by Mrs. Angelique Stoney-Siplin, seconded by Ms. Danielle Bland

Voice Vote:

Yes – 7 No – 0 Abstentions – 0

Mr. Wayne Howard - Absent

Vacant

Motion carried unanimously

LEGISLATION - Mrs. Mary Snively

Mrs. Mary Snively stated there is a lot of talk and legislation being proposed due to Covid-19
One in particular is the extension of all local municipality’s fiscal year to September

GLOUCESTER COUNTY SCHOOL BOARDS ASSOCIATION – Ms. Cheryl Potter

None

SCHOOL BUSINESS ADMINISTRATOR’S REPORT – Mr. Joseph Collins

None

OLD BUSINESS

None

NEW BUSINESS

None

Executive Session:

Aprv. –
Open
Executive
Session
7:41 p.m.

Motion by Ms. Danielle Bland, seconded by Mrs. Angelique Stoney-Siplin to enter into the executive session to discuss matters as listed.

**ELK TOWNSHIP SCHOOL DISTRICT BOARD OF EDUCATION
Resolution Authorizing Executive Session**

WHEREAS, N.J.S.A 10:4-12 allows for a Public Body to go into closed session during a Public Meeting, and

WHEREAS, the Board of Education of the Elk Township School District has deemed it necessary to go into closed session to discuss certain matters which are exempted from the Public; and

WHEREAS, the regular meeting of this Board of Education will reconvene at the conclusion of closed session, at approximately 8:01 p.m. this evening.

NOW, THEREFORE, BE IT RESOLVED that the Board of Education of the Elk Township School District will go into closed session for the following reason(s) as outlined in N.J.S.A. 10:4-12:

1. Personnel

BE IT FURTHER RESOLVED that the Board of Education hereby declares that its discussion of the aforementioned subject(s) may be made public at a time the Board Attorney advises the Board of Education that the disclosure of the discussion will not detrimentally affect any right, interest or duty of the School District or any other entity with respect to said discussion.

BE IT FURTHER RESOLVED that the Board of Education, for the aforementioned reasons, hereby declares the public is excluded from the portion of the meeting during which the above discussion shall take place and hereby directs the Board Secretary to take the appropriate action to effectuate the terms of this resolution.

I, Joseph Collins, Board Secretary do hereby certify the above to be a true and correct copy of a resolution adopted by the Elk Township School District Board of Education at their meeting held on April 9, 2020.

Joseph M. Collins,
School Business Administrator/Board Secretary

Voice Vote:

Yes – 7 No – 0 Abstentions – 0

Mr. Wayne Howard - Absent

Vacant

Motion carried unanimously

Aprv. - Close
Executive
Session
8:01 p.m.:

Motion Mrs. Angelique Stoney-Siplin., seconded by Ms. Danielle Bland to close executive session

Voice Vote:

Yes – 7 No – 0 Abstentions – 0

Mr. Wayne Howard - Absent

Vacant

Motion carried unanimously

Aprv. Research
B/A Program:

Based upon recommendation of the Superintendent approved request to research Before/After School Programs

Motion by Mrs. Angelique Stoney-Siplin, seconded by Ms. Danielle Bland

Voice Vote:

Yes – 7 No – 0 Abstentions – 0

Mr. Wayne Howard - Absent

Vacant

Motion carried unanimously

CITIZENS

Aprv. Motion by Mrs. Angelique Stoney-Siplin, seconded by Ms. Danielle Bland to open the second public portion
Open Second
Public Portion: Voice Vote:
Yes – 7 No – 0 Abstentions – 0
Mr. Wayne Howard - Absent
Vacant

Motion carried unanimously

Aprv. Motion by Ms. Danielle Bland, seconded by Mrs. Mary Snively to close the second public portion
Close Second
Public Portion: Voice Vote:
Yes – 7 No – 0 Abstentions – 0
Mr. Wayne Howard - Absent
Vacant

Motion carried unanimously

Adjourn meeting 8:04pm.: Motion by Mrs. Angelique Stoney-Siplin, seconded by Ms. Danielle Bland that the meeting be adjourned at 8:04 p.m.
Voice Vote:
Yes – 7 No – 0 Abstentions – 0
Mr. Wayne Howard - Absent
Vacant

Motion carried unanimously

Respectfully Submitted,

Joseph M. Collins,
School Business Administrator/Board Secretary