

REGULAR BOARD MEETING OF THE ELK TOWNSHIP BOARD OF EDUCATION ON THURSDAY, SEPTEMBER 10, 2020 AURA ELEMENTARY SCHOOL VIRTUAL MEETING.

Purpose: 2020-21 SCHOOL YEAR REGULAR BOARD MEETING FOR SEPTEMBER
SEE PAGE (S) _____ OF MINUTES AGENDA

Special Note: THE MEETING APPROVED AND PRE-SCHEDULED BEGAN 7:00 P.M.

Board Mem. Ms. Danielle Bland Mrs. Mary Snively
Pres. Mr. Wayne Howard Mrs. Angelique Stoney-Siplin
Mr. J. Wilson Hughes, Jr. Ms. Courtney Vance
Mrs. Joyce Massott-Burnett - Absent Mrs. Jennifer Wirtz
Ms. Cheryl Potter

Admin. Pres. Dr. Piera Gravenor, Superintendent, Mr. Joseph Collins, Business Administrator/Board Secretary, Dr. Melissa Williams, Assistant Superintendent

Statement: As President of the Elk Township Board of Education, I hereby certify that all provisions of the "Open Public
Regular Meeting Law" P.L. 1975, Chapter 231, have been met. Notice of this meeting was mailed to "The South Jersey
Session: Times", "The Sentinel", as well as to the Municipal Clerk of Elk Township.

Pledge: Mr. J. Wilson Hughes, Jr. led the Pledge of Allegiance.

Mission Statement: Ms. Courtney Vance read the following statement:

We strive to educate students and assist them in realizing their full potential as responsible, productive, contributing members of society by providing an educational environment in which students are challenged, differences are valued, and excellence is expected.

MINUTES:

Aprv. Minutes: Motion by Ms. Cheryl Potter, seconded by Ms. Danielle Bland to approve the minutes as listed

1. Regular Session – August 13, 2020

Voice Vote:

Yes – 8 No – 0 Abstentions – 0
Mrs. Joyce Massott-Burnett - Absent

Motion carried unanimously

Aprv. Special Minutes: Motion by Mrs. Angelique Stoney-Siplin, seconded by Ms. Cheryl Potter to approve the Special Meeting minutes as listed

1. Special Meeting – August 27, 2020

Voice Vote:

Yes – 8 No – 0 Abstentions – 0
Mrs. Joyce Massott-Burnett - Absent

Motion carried unanimously

Aprv. Exec. Minutes: Motion by Mrs. Angelique Stoney-Siplin, seconded by Ms. Danielle Bland to approve the Special Meeting Executive minutes as listed

1. Executive Session – August 27, 2020

Voice Vote:

Yes – 8 No – 0 Abstentions – 0
Mrs. Joyce Massott-Burnett - Absent

Motion carried unanimously

COMMUNICATIONS/PRESENTATIONS

Mr. Wayne Murschell discussed the opening of school and stated that all staff and administration have been working together to make this the best experience possible for the students

CITIZENS

Open Public: Motion by Ms. Danielle Bland, seconded by Mrs. Angelique Stoney-Siplin to open the first public portion

Voice Vote:

Yes – 8 No – 0 Abstentions – 0

Mrs. Joyce Massott-Burnett - Absent

Motion carried unanimously

Ms. Margaret Swanson stated that she had seen a social media post from a teacher at Aura and wanted to know what the repercussions of that social media post were for the teacher

Mrs. Susan Hodges Board Solicitor stated that since this was a personnel issue it could not be discussed but assured Ms. Swanson that it was being handled

Mrs. Margaret Swanson questioned exclusivity of students in particular black and brown children

Dr. Piera Gravenor stated that teachers are being trained in ways to deal with issues such as this

Dr. Melissa Williams spoke about the Climate Grant and how it will help to strengthen a positive culture

Mr. Wayne Murschell spoke of the Clayton Place project

Close Public: Motion by Mrs. Jennifer Wirtz, seconded by Mrs. Angelique Stoney-Siplin to close the first public portion

Voice Vote:

Yes – 8 No – 0 Abstentions – 0

Mrs. Joyce Massott-Burnett - Absent

Motion carried unanimously

COMMITTEES:

PERSONNEL COMMITTEE - Mrs. Jennifer Wirtz

(All hiring is pending completion of required state paperwork and is dependent upon COVID 19 legislation and funding)

Aprv. 20-21
Stipend
Positions:

Based upon the recommendation of the Superintendent approved the following positions as listed:

<u>Position</u>	<u>Stipend/Rate</u>
Teacher in Charge	\$2,000/annual
Gifted & Talented Coordinators (2)	\$2,500 (ea)/annual
Detention Proctor	\$27/per hour

Motion by Mrs. Jennifer Wirtz, seconded by Ms. Cheryl Potter

Roll Call Vote:

Yes – 8 No – 0 Abstentions – 0

Ms. Danielle Bland - Yes

Mr. Wayne Howard – Yes

Mr. J. Wilson Hughes, Jr. - Yes

Mrs. Joyce Massott-Burnett - Absent

Ms. Cheryl Potter - Yes

Mrs. Mary Snively - Yes
 Mrs. Angelique Stoney-Siplin - Yes
 Ms. Courtney Vance - Yes
 Mrs. Jennifer Wirtz - Yes

Motion carried unanimously

Aprv. LOA:

Based upon the recommendation of the Superintendent approved the amended leave of absence as listed:

<u>Employee</u>	<u>Leave Requested</u>	<u>Federal Medical Leave Act</u>	<u>State Medical Leave Act</u>	<u>Sick Days</u>
Kerry Kramme (teacher)	9/01/2020 through 1/03/2021	10/14/2020 through 10/27/2020 (benefit 2 weeks)	10/28/2020 through 1/03/2021 (benefit 8 weeks)	Paid leave 9/01/2020 through 10/13/2020 Unpaid leave 10/14/2020 through 1/03/2021

Motion by Mrs. Jennifer Wirtz, seconded by Mrs. Angelique Stoney-Siplin

Voice Vote:

Yes – 8 No – 0 Abstentions – 0
 Mrs. Joyce Massott-Burnett - Absent

Motion carried unanimously

POLICY – Ms. Danielle Bland

Aprv. Policy

Based upon the recommendation of the Superintendent approved on first reading the following policy as listed:

<u>Policy #1648</u>	Restart and Recovery Plan (N) (M)
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Motion by Ms. Danielle Bland, seconded by Mrs. Angelique Stoney-Siplin

Voice Vote:

Yes – 8 No – 0 Abstentions – 0
 Mrs. Joyce Massott-Burnett - Absent

Motion carried unanimously

CURRICULUM & TECHNOLOGY – Ms. Cheryl Potter

Aprv. 20-21
 McRel
 Teacher Doc.:

Based upon the recommendation of the Superintendent approved the 2020-2021 McRel Teacher Evidence Document for the teacher’s evaluation system

See Page(s) _____ of minutes

Motion by Ms. Cheryl Potter, seconded by Mrs. Mary Snively

Voice Vote:

Yes – 8 No – 0 Abstentions – 0
 Mrs. Joyce Massott-Burnett - Absent

Motion carried unanimously

BUDGET & FINANCE/FACILITIES/CAFETERIA/TRANSPORTATION

BUDGET & FINANCE – Mr. Wayne Howard

Aprv. Board
Secretary
Report:

Approved Board Secretary's Report in accordance with 18A: 17-36 and 18A: 17-9 for the month of July 2020. The Board Secretary certifies that no line item account has been over expended in violation of N.J.A.C. 6A: 23A – 16.10 (c) 3 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year

Motion by Mr. Wayne Howard, seconded by Mrs. Angelique Stoney-Siplin

Voice Vote:

Yes – 8 No – 0 Abstentions – 0
Mrs. Joyce Massott-Burnett - Absent

Motion carried unanimously

Aprv.
Treasurers
Report:

Approved the Treasurer's Report in accordance with 8A:17-9 and 18A:17-36 for the month of July 2020. The Treasurer's Report and Secretary's Report are in agreement for the month of July 2020.

See Page(s) _____ of minutes

Motion by Mr. Wayne Howard, seconded by Mrs. Angelique Stoney-Siplin

Voice Vote:

Yes – 8 No – 0 Abstentions – 0
Mrs. Joyce Massott-Burnett - Absent

Motion carried unanimously

Aprv Board
Sec. Cert.:

Approved in accordance with N.J.A.C. 6A:23A – 16.10 (c) 2 the certification of the Board Secretary that there are no changes in anticipated revenue amounts or revenue sources

Motion by Mr. Wayne Howard, seconded by Mrs. Mary Snively

Voice Vote:

Yes – 8 No – 0 Abstentions – 0
Mrs. Joyce Massott-Burnett - Absent

Motion carried unanimously

Aprv Board
Cert:

Approved Board of Education Certification – pursuant to N.J.A.C. 6A:23A – 16.10 (c) 4. We certify that after review of the secretary's monthly financial report (appropriations section) and upon consultation with the appropriate district officials, that to the best of our knowledge no major accounts or funds have been over expended in violation of N.J.A.C. 6A:23A – 16.10 (b) and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year

See Page(s) _____ of minutes

Motion by Mr. Wayne Howard, seconded by Mrs. Mary Snively

Voice Vote:

Yes – 8 No – 0 Abstentions – 0
Mrs. Joyce Massott-Burnett - Absent

Motion carried unanimously

Aprv. July
Transfers:

Approved the Report of Transfer for July 2020

See Page(s) _____ of minutes

Motion by Mr. Wayne Howard, seconded by Mrs. Angelique Stoney-Siplin

Roll Call Vote:

Yes – 8 No – 0 Abstentions – 0

Ms. Danielle Bland - Yes
Mr. Wayne Howard – Yes
Mr. J. Wilson Hughes, Jr. - Yes
Mrs. Joyce Massott-Burnett - Absent
Ms. Cheryl Potter - Yes
Mrs. Mary Snively - Yes
Mrs. Angelique Stoney-Siplin - Yes
Ms. Courtney Vance - Yes
Mrs. Jennifer Wirtz - Yes

Motion carried unanimously

Aprv. Bills: Based upon the recommendation of the Superintendent approved the monthly bill list as listed:

1. General Bill List	\$	144,943.63
2. Hand Check	\$	19,109.62

Motion by Mr. Wayne Howard, seconded by Ms. Cheryl Potter

Roll Call Vote:

Yes – 8 No – 0 Abstentions – 0
Ms. Danielle Bland - Yes
Mr. Wayne Howard – Yes
Mr. J. Wilson Hughes, Jr. - Yes
Mrs. Joyce Massott-Burnett - Absent
Ms. Cheryl Potter - Yes
Mrs. Mary Snively - Yes
Mrs. Angelique Stoney-Siplin - Yes
Ms. Courtney Vance - Yes
Mrs. Jennifer Wirtz - Yes

Motion carried unanimously

FACILITIES – Mr. J. Wilson Hughes, Jr.
None

CAFETERIA – Ms. Courtney Vance
None

TRANSPORTATION - Mrs. Angelique Stoney-Siplin

Aprv. Trans. Jointure: Based upon the recommendation of the Superintendent approved jointure with Clayton Public School District to transport 2 Elk students, along with 4 Clayton students on Clayton’s Route CSP02 to the Bankbridge Elementary School from September 1, 2020 through June 30, 2021 at a cost of \$24,000.00

Motion by Mrs. Angelique Stoney-Siplin, seconded by Ms. Cheryl Potter

Roll Call Vote:

Yes – 8 No – 0 Abstentions – 0
Ms. Danielle Bland - Yes
Mr. Wayne Howard – Yes
Mr. J. Wilson Hughes, Jr. - Yes
Mrs. Joyce Massott-Burnett - Absent
Ms. Cheryl Potter - Yes
Mrs. Mary Snively - Yes
Mrs. Angelique Stoney-Siplin - Yes
Ms. Courtney Vance - Yes
Mrs. Jennifer Wirtz - Yes

Motion carried unanimously

SUPERINTENDENT'S REPORT

Aprv. July
HIB:

Based upon the recommendation of the Superintendent approved the July 2020 HIB report as previously submitted

Motion by Mrs. Angelique Stoney-Siplin, seconded by Mrs. Jennifer Wirtz

Voice Vote:

Yes – 8 No – 0 Abstentions – 0
Mrs. Joyce Massott-Burnett - Absent

Motion carried unanimously

Board Reports:

Based upon the recommendation of the Superintendent acknowledge the receipt of the following reports as listed:

1. Enrollment - NA
2. Staff Attendance
3. Nurse’s Report - NA
4. HIB Report - August
5. Facility Manager’s Report
6. Principal’s Report
7. Fire Drills/Crisis Drills

Fire Drill	N/A	N/A
Lockout Drill	N/A	N/A

Motion by Ms. Cheryl Potter, seconded by Mrs. Jennifer Wirtz

Voice Vote:

Yes – 8 No – 0 Abstentions – 0
Mrs. Joyce Massott-Burnett - Absent

Motion carried unanimously

LEGISLATION – Mrs. Mary Snively

None

GLOUCESTER COUNTY SCHOOL BOARDS ASSOCIATION – Ms. Cheryl Potter

None

SCHOOL BUSINESS ADMINISTRATOR’S REPORT – Mr. Joseph Collins

Aprv. Dig.
Divide Grant:

Based upon the recommendation of the Superintendent approved the submission of the Digital Divide Grant in the amount of \$23,834

Motion by Ms. Cheryl Potter, seconded by Mrs. Jennifer Wirtz

Voice Vote:

Yes – 8 No – 0 Abstentions – 0
Mrs. Joyce Massott-Burnett - Absent

Motion carried unanimously

OLD BUSINESS

None

NEW BUSINESS

None

CITIZENS

Open Second Public Portion: Motion by Mrs. Jennifer Wirtz, seconded by Mrs. Angelique Stoney-Siplin to open the second public portion

Voice Vote:
Yes – 8 No – 0 Abstentions – 0
Mrs. Joyce Massott-Burnett - Absent

Motion carried unanimously

Close Second Public Portion: Motion by Mrs. Jennifer Wirtz, seconded by Mrs. Angelique Stoney-Siplin to close the second public portion

Voice Vote:
Yes – 8 No – 0 Abstentions – 0
Mrs. Joyce Massott-Burnett - Absent

Motion carried unanimously

Executive Session:

Aprv. – Open Executive Session 7:50 p.m. Motion by Mrs. Jennifer Wirtz, seconded by Mrs. Angelique Stoney-Siplin to enter into the executive session to discuss matters as listed.

ELK TOWNSHIP SCHOOL DISTRICT BOARD OF EDUCATION
Resolution Authorizing Executive Session

WHEREAS, N.J.S.A 10:4-12 allows for a Public Body to go into closed session during a Public Meeting, and

WHEREAS, the Board of Education of the Elk Township School District has deemed it necessary to go into closed session to discuss certain matters which are exempted from the Public; and

WHEREAS, the regular meeting of this Board of Education will reconvene at the conclusion of closed session, at approximately 8:08 p.m. this evening.

NOW, THEREFORE, BE IT RESOLVED that the Board of Education of the Elk Township School District will go into closed session for the following reason(s) as outlined in N.J.S.A. 10:4-12:

1. Personnel

BE IT FURTHER RESOLVED that the Board of Education hereby declares that it’s discussion of the aforementioned subject(s) may be made public at a time the Board Attorney advises the Board of Education that the disclosure of the discussion will not detrimentally affect any right, interest or duty of the School District or any other entity with respect to said discussion.

BE IT FURTHER RESOLVED that the Board of Education, for the aforementioned reasons, hereby declares the public is excluded from the portion of the meeting during which the above discussion shall take place and hereby directs the Board Secretary to take the appropriate action to effectuate the terms of this resolution.

I, Joseph Collins, Board Secretary do hereby certify the above to be a true and correct copy of a resolution adopted by the Elk Township School District Board of Education at their meeting held on September 10, 2020.

Joseph M. Collins,
School Business Administrator/Board Secretary

Voice Vote:
Yes – 8 No – 0 Abstentions – 0

Motion carried unanimously

Aprv. - Close Executive Session 8:08 p.m.: Motion Ms. Cheryl Potter, seconded by Mrs. Angelique Stoney-Siplin to close executive session
Voice Vote:
Yes – 8 No – 0 Abstentions – 0

Motion carried unanimously

Open Third Public Portion: Motion by Ms. Danielle Bland, seconded by Ms. Jennifer Wirtz to open the third public portion
Voice Vote:
Yes – 8 No – 0 Abstentions – 0
Mrs. Joyce Massott-Burnett - Absent

Motion carried unanimously

Closed Third Public Portion: Motion by Mrs. Jennifer Wirtz, seconded by Mrs. Mary Snively to close the third public portion
Voice Vote:
Yes – 8 No – 0 Abstentions – 0
Mrs. Joyce Massott-Burnett - Absent

Motion carried unanimously

Aprv. Meeting Adjourned 8:13 p.m.: Motion by Mrs. Jennifer Wirtz, seconded by Mrs. Angelique Stoney-Siplin that the meeting be adjourned 8:13 p.m.
Voice Vote:
Yes – 8 No – 0 Abstentions – 0
Mrs. Joyce Massott-Burnett - Absent

Motion carried unanimously

Respectfully Submitted,

Joseph M. Collins,
School Business Administrator/Board Secretary