

REGULAR BOARD MEETING OF THE ELK TOWNSHIP BOARD OF EDUCATION ON THURSDAY, OCTOBER 8, 2020 VIRTUAL MEETING.

Purpose: 2020-21 SCHOOL YEAR REGULAR BOARD MEETING FOR OCTOBER
SEE PAGE (S) _____ OF MINUTES AGENDA

Special Note: THE MEETING APPROVED AND PRE-SCHEDULED BEGAN 7:00 P.M.

Board Mem.	Ms. Danielle Bland	Mrs. Mary Snively
Pres.	Mr. Wayne Howard	Mrs. Angelique Stoney-Siplin
	Mr. J. Wilson Hughes, Jr.	Ms. Courtney Vance
	Mrs. Joyce Massott-Burnett - Absent	Mrs. Jennifer Wirtz
	Ms. Cheryl Potter	

Admin. Pres. Dr. Piera Gravenor, Superintendent, Mr. Joseph Collins, Business Administrator/Board Secretary, Dr. Melissa Williams, Assistant Superintendent

Statement: As President of the Elk Township Board of Education, I hereby certify that all provisions of the "Open Public Meeting Law" P.L. 1975, Chapter 231, have been met. Notice of this meeting was mailed to "The South Jersey Times", "The Sentinel", as well as to the Municipal Clerk of Elk Township.

Pledge: Mr. J. Wilson Hughes, Jr. led the Pledge of Allegiance.

Mission Statement: Ms. Cheryl Potter read the following statement:

We strive to educate students and assist them in realizing their full potential as responsible, productive, contributing members of society by providing an educational environment in which students are challenged, differences are valued, and excellence is expected.

MINUTES:

Aprv. Minutes: Motion by Mrs. Jennifer Wirtz, seconded by Ms. Danielle Bland to approve the September 10, 2020 minutes as listed:

1. Regular Session
2. Executive Session

Voice Vote:

Yes – 8 No – 0 Abstentions – 0
Mrs. Joyce Massott-Burnett - Absent

Motion carried unanimously

COMMUNICATIONS/PRESENTATIONS

Mr. Luke Dinkels, a former Aura School student, presented a project that he would like to build on the Elk school property

CITIZENS

Open Public: Motion by Mrs. Jennifer Wirtz, seconded by Ms. Cheryl Potter to open the first public portion

Voice Vote:

Yes – 8 No – 0 Abstentions – 0
Mrs. Joyce Massott-Burnett - Absent

Motion carried unanimously

Ms. Margaret Swanson asked about teacher education at Aura regarding race, equity and inclusion.

Dr. Piera Gravenor stated she will speak with the Principal and with the Equity consultant regarding teacher education

Close Public: Motion by Ms. Danielle Bland, seconded by Mrs. Jennifer Wirtz to close the first public portion

Voice Vote:

Yes – 8 No – 0 Abstentions – 0
Mrs. Joyce Massott-Burnett - Absent

Motion carried unanimously

COMMITTEES:

PERSONNEL COMMITTEE - Mrs. Jennifer Wirtz

(All hiring is pending completion of required state paperwork and is dependent upon COVID 19 legislation and funding)

Aprv. New Teaching Staff:

Based upon the recommendation of the Superintendent approved the following new teaching staff hire as listed:

<u>Name</u>	<u>Subject</u>	<u>Step</u>	<u>Degree</u>	<u>Salary</u>	<u>Effective</u>
Scott Schriver	Art Teacher	1	MA	\$49,733 (prorated for four days week)	10/05/20

Motion by Mrs. Jennifer Wirtz, seconded by Ms. Cheryl Potter

Roll Call Vote:

Yes – 8 No – 0 Abstentions – 0
Ms. Danielle Bland - Yes
Mr. Wayne Howard – Yes
Mr. J. Wilson Hughes, Jr. - Yes
Mrs. Joyce Massott-Burnett - Absent
Ms. Cheryl Potter - Yes
Mrs. Mary Snively - Yes
Mrs. Angelique Stoney-Siplin - Yes
Ms. Courtney Vance - Yes
Mrs. Jennifer Wirtz - Yes

Motion carried unanimously

POLICY – Ms. Danielle Bland

Aprv. Policies

Based upon the recommendation of the Superintendent approved on first reading the following policies as listed:

Policy #1649	Federal Families First Coronavirus (COVID-19) Response Act (M)(N)
Policy #2622	Student Assessment (M)

Motion by Ms. Danielle Bland, seconded by Ms. Cheryl Potter

Voice Vote:

Yes – 8 No – 0 Abstentions – 0
Mrs. Joyce Massott-Burnett - Absent

Motion carried unanimously

CURRICULUM & TECHNOLOGY – Ms. Cheryl Potter

Aprv. 20-21
Nursing
Services Plan:

Based upon the recommendation of the Superintendent approved the Nursing Services Plan 2020-2021

See Page(s) _____ of minutes

Motion by Ms. Cheryl Potter, seconded by Mrs. Angelique Stoney-Siplin

Voice Vote:

Yes – 8 No – 0 Abstentions – 0

Mrs. Joyce Massott-Burnett - Absent

Motion carried unanimously

Aprv. Clinics /
Workshops

Based upon the recommendation of the Superintendent approved the following clinics/workshops as listed:

<u>Name</u>	<u>Location</u>	<u>Workshop</u>	<u>Date</u>	<u>Reg. Fee</u>	<u>Mileage</u>	<u>Total</u>
+ Ashley Davis + Erin Genzel + Kristen Molinari + Brooke-Rose Tharp	Virtual	Reimagining Instruction and Assessment	12/07/2020 and 1/28/2021	No Cost		No Cost
+ Wayne Murschell + Brian Cougle + Dina Holmes + David Paoline + Brooke-Rose Tharp + Marielle Walker	Virtual	Belonging and Dignity	2/25/2021 3/11/2021 3/25/2021 and 4/15/2021	No Cost		No Cost

^ Paid for by Title II + Paid for by Title IV

Motion by Ms. Cheryl Potter, seconded by Mrs. Angelique Stoney-Siplin

Voice Vote:

Yes – 8 No – 0 Abstentions – 0

Mrs. Joyce Massott-Burnett - Absent

Motion carried unanimously

Aprv. ELL
consultants
and rate:

Based upon the recommendation of the Superintendent approved the following ELL consultants at a rate of \$30/hr. for the 2020-2021 school year

1. Jess Colon
2. Christine Garnier

Motion by Ms. Cheryl Potter, seconded by Mrs. Angelique Stoney-Siplin

Voice Vote:

Yes – 8 No – 0 Abstentions – 0

Mrs. Joyce Massott-Burnett - Absent

Motion carried unanimously

Aprv. Title I
School-Parent
Compact:

Based upon the recommendation of the Superintendent approved the Title I School-Parent Compact

See Page(s) _____ of minutes

Motion by Ms. Cheryl Potter, seconded by Mrs. Mary Snively

Voice Vote:

Yes – 8 No – 0 Abstentions – 0

Mrs. Joyce Massott-Burnett - Absent

Motion carried unanimously

Aprv. FY20
ESEA
submission:

Based upon the recommendation of the Superintendent approved the submission of the FY20 ESEA Final Expenditure Report

Motion by Ms. Cheryl Potter, seconded by Ms. Danielle Bland

Voice Vote:

Yes – 8 No – 0 Abstentions – 0
Mrs. Joyce Massott-Burnett - Absent

Motion carried unanimously

Aprv. Climate
Team
participation
rate:

Based upon the recommendation of the Superintendent approved an hourly rate of \$45/hr. for certified Climate Team member participation in after school meetings

Motion by Ms. Cheryl Potter, seconded by Mrs. Mary Snively

Voice Vote:

Yes – 8 No – 0 Abstentions – 0
Mrs. Joyce Massott-Burnett - Absent

Motion carried unanimously

BUDGET & FINANCE/FACILITIES/CAFETERIA/TRANSPORTATION

BUDGET & FINANCE – Mr. Wayne Howard

Aprv. Board
Secretary
Report:

Approved Board Secretary’s Report in accordance with 18A: 17-36 and 18A: 17-9 for the month of August 2020. The Board Secretary certifies that no line item account has been over expended in violation of N.J.A.C. 6A: 23A – 16.10 (c) 3 and that sufficient funds are available to meet the district’s financial obligations for the remainder of the fiscal year

On File Superintendent’s Office

Motion by Mr. Wayne Howard, seconded by Ms. Cheryl Potter

Voice Vote:

Yes – 8 No – 0 Abstentions – 0
Mrs. Joyce Massott-Burnett - Absent

Motion carried unanimously

Aprv.
Treasurers
Report:

Approved the Treasurer’s Report in accordance with 8A:17-9 and 18A:17-36 for the month of August 2020. The Treasurer’s Report and Secretary’s Report are in agreement for the month of August 2020.

See Page(s) _____ of minutes

Motion by Mr. Wayne Howard, seconded by Mrs. Jennifer Wirtz

Voice Vote:

Yes – 8 No – 0 Abstentions – 0
Mrs. Joyce Massott-Burnett - Absent

Motion carried unanimously

Aprv Board
Sec. Cert.:

Approved in accordance with N.J.A.C. 6A:23A – 16.10 (c) 2 the certification of the Board Secretary that there are no changes in anticipated revenue amounts or revenue sources

Motion by Mr. Wayne Howard, seconded by Mrs. Jennifer Wirtz

Voice Vote:

Yes – 8 No – 0 Abstentions – 0
Mrs. Joyce Massott-Burnett - Absent

Motion carried unanimously

Aprv Board
Cert:

Approved Board of Education Certification – pursuant to N.J.A.C. 6A:23A – 16.10 (c) 4. We certify that after review of the secretary’s monthly financial report (appropriations section) and upon consultation with the appropriate district officials, that to the best of our knowledge no major accounts or funds have been over expended in violation of N.J.A.C. 6A:23A – 16.10 (b) and that sufficient funds are available to meet the district’s financial obligations for the remainder of the fiscal year

See Page(s) _____ of minutes

Motion by Mr. Wayne Howard, seconded by Ms. Cheryl Potter

Voice Vote:

Yes – 8 No – 0 Abstentions – 0
Mrs. Joyce Massott-Burnett - Absent

Motion carried unanimously

Aprv. Bills:

Based upon the recommendation of the Superintendent approved the monthly bill list:

1. General Bill List	\$	199,775.69
2. Hand Check	\$	6,929.61
3. Cafeteria Bill List	\$	3,331.46

Motion by Mr. Wayne Howard, seconded by Mrs. Jennifer Wirtz

Roll Call Vote:

Yes – 8 No – 0 Abstentions – 0
Ms. Danielle Bland - Yes
Mr. Wayne Howard – Yes
Mr. J. Wilson Hughes, Jr. - Yes
Mrs. Joyce Massott-Burnett - Absent
Ms. Cheryl Potter - Yes
Mrs. Mary Snively - Yes
Mrs. Angelique Stoney-Siplin - Yes
Ms. Courtney Vance - Yes
Mrs. Jennifer Wirtz - Yes

Motion carried unanimously

FACILITIES – Mr. J. Wilson Hughes, Jr.

None

CAFETERIA – Ms. Courtney Vance

None

TRANSPORTATION - Mrs. Angelique Stoney-Siplin

None

SUPERINTENDENT'S REPORT

Aprv. August
HIB:

Based upon the recommendation of the Superintendent approved the August 2020 HIB report as previously submitted

Motion by Ms. Cheryl Potter, seconded by Mrs. Jennifer Wirtz

Voice Vote:

Yes – 8 No – 0 Abstentions – 0
Mrs. Joyce Massott-Burnett - Absent

Motion carried unanimously

Board Reports: Based upon the recommendation of the Superintendent acknowledge the receipt of the following reports as listed:

1. Enrollment
2. Staff Attendance
3. Nurse’s Report
4. HIB Report - September
5. Facility Manager’s Report
6. Principal’s Report
7. Fire Drills/Crisis Drills

Fire Drill	Date	Time
Cohort A	9/24/20	11:45 am
Cohort B	9/25/20	11:45 am
Lockout Drill		
Cohort A	9/24/20	12:00 pm
Cohort B	9/25/20	12:00 pm

Motion by Mrs. Mary Snively, seconded by Mrs. Angelique Stoney-Siplin

Voice Vote:

Yes – 8 No – 0 Abstentions – 0
Mrs. Joyce Massott-Burnett - Absent

Motion carried unanimously

LEGISLATION – Mrs. Mary Snively

Mrs. Mary Snively reviewed current legislation and stated that the Governor has signed the State budget

GLOUCESTER COUNTY SCHOOL BOARDS ASSOCIATION – Ms. Cheryl Potter

Ms. Cheryl Potter stated that the operation and student engagement of the Digital Divide device was discussed at the October 1st meeting

SCHOOL BUSINESS ADMINISTRATOR’S REPORT – Mr. Joseph Collins

None

OLD BUSINESS

None

NEW BUSINESS

None

CITIZENS

Open Second Public Portion: Motion by Ms. Danielle Bland, seconded by Mrs. Angelique Stoney-Siplin to open the second public portion

Voice Vote:

Yes – 8 No – 0 Abstentions – 0
Mrs. Joyce Massott-Burnett - Absent

Motion carried unanimously

Close Second Public Portion: Motion by Mrs. Jennifer Wirtz, seconded by Ms. Danielle Bland to close the second public portion

Voice Vote:

Yes – 8 No – 0 Abstentions – 0
Mrs. Joyce Massott-Burnett - Absent

Motion carried unanimously

Executive Session:

Aprv. –
Open
Executive
Session
7:49 p.m.

Motion by Mrs. Jennifer Wirtz, seconded by Mrs. Angelique Stoney-Siplin to enter into the executive session to discuss matters as listed.

**ELK TOWNSHIP SCHOOL DISTRICT BOARD OF EDUCATION
Resolution Authorizing Executive Session**

WHEREAS, N.J.S.A 10:4-12 allows for a Public Body to go into closed session during a Public Meeting, and

WHEREAS, the Board of Education of the Elk Township School District has deemed it necessary to go into closed session to discuss certain matters which are exempted from the Public; and

WHEREAS, the regular meeting of this Board of Education will reconvene at the conclusion of closed session, at approximately 8:05 p.m. this evening.

NOW, THEREFORE, BE IT RESOLVED that the Board of Education of the Elk Township School District will go into closed session for the following reason(s) as outlined in N.J.S.A. 10:4-12:

1. Personnel

BE IT FURTHER RESOLVED that the Board of Education hereby declares that it’s discussion of the aforementioned subject(s) may be made public at a time the Board Attorney advises the Board of Education that the disclosure of the discussion will not detrimentally affect any right, interest or duty of the School District or any other entity with respect to said discussion.

BE IT FURTHER RESOLVED that the Board of Education, for the aforementioned reasons, hereby declares the public is excluded from the portion of the meeting during which the above discussion shall take place and hereby directs the Board Secretary to take the appropriate action to effectuate the terms of this resolution.

I, Joseph Collins, Board Secretary do hereby certify the above to be a true and correct copy of a resolution adopted by the Elk Township School District Board of Education at their meeting held on October 8, 2020.

Joseph M. Collins,
School Business Administrator/Board Secretary

Voice Vote:

Yes – 8 No – 0 Abstentions – 0
Mrs. Joyce Massott-Burnett - Absent

Motion carried unanimously

Aprv. - Close
Executive
Session
8:05 p.m.:

Motion Mrs. Angelique Stoney-Siplin, seconded by Ms. Danielle Bland to close executive session

Voice Vote:

Yes – 8 No – 0 Abstentions – 0
Mrs. Joyce Massott-Burnett - Absent

Motion carried unanimously

Open Third Public Portion: Motion by Ms. Cheryl Potter, seconded by Mrs. Angelique Stoney-Siplin to open the third public portion

Voice Vote:
Yes – 8 No – 0 Abstentions – 0
Mrs. Joyce Massott-Burnett - Absent

Motion carried unanimously

Closed Third Public Portion: Motion by Ms. Danielle Bland, seconded by Mrs. Jennifer Wirtz to close the third public portion

Voice Vote:
Yes – 8 No – 0 Abstentions – 0
Mrs. Joyce Massott-Burnett - Absent

Motion carried unanimously

Aprv. Meeting Adjourned 8:08 p.m.: Motion by Ms. Cheryl Potter, seconded by Mrs. Mary Snively that the meeting be adjourned 8:08 p.m.

Voice Vote:
Yes – 8 No – 0 Abstentions – 0
Mrs. Joyce Massott-Burnett - Absent

Motion carried unanimously

Respectfully Submitted,

Joseph M. Collins,
School Business Administrator/Board Secretary