

REGULAR BOARD MEETING OF THE ELK TOWNSHIP BOARD OF EDUCATION ON THURSDAY, OCTOBER 14, 2021 AURA ELEMENTARY SCHOOL VIRTUAL MEETING.

Purpose: 2021-22 SCHOOL YEAR REGULAR BOARD MEETING FOR OCTOBER
SEE PAGE (S) _____ OF MINUTES AGENDA

Special Note: THE MEETING APPROVED AND PRE-SCHEDULED BEGAN 7:00 P.M.

Board Mem. Ms. Danielle Bland - Absent Mrs. Mary Snively - Absent
Pres. Mr. J. Wilson Hughes, Jr. Mrs. Angelique Stoney-Siplin
Mrs. Joyce Massott-Burnett - Absent Ms. Courtney Vance
Ms. Cheryl Potter Mrs. Jennifer Wirtz
Mrs. Sarah Ruczynski

Admin. Pres. Dr. Piera Gravenor, Superintendent, Dr. Anthony Fitzpatrick, Assistant Superintendent, Mr. Joseph Collins, Business Administrator/Board Secretary

Statement: As Board President of the Elk Township Board of Education, I hereby certify that all provisions of the
Regular "Open Public Meeting Law" P.L. 1975, Chapter 231, have been met. Notice of this meeting was mailed to
Session: "The South Jersey Times", "The Sentinel", as well as to the Municipal Clerk of Elk Township.

Pledge: Mr. J. Wilson Hughes, Jr. led the Pledge of Allegiance.

Mission Mrs. Sarah Ruczynski read the below statement:
Statement:

We strive to educate students and assist them in realizing their full potential as responsible, productive, contributing members of society by providing an educational environment in which students are challenged, differences are valued, and excellence is expected.

EXECUTIVE SESSION:

Executive Motion by Ms. Cheryl Potter, seconded by Mrs. Angelique Stoney-Siplin to enter into the executive session
Session Begins to discuss matters as listed.
7:02 p.m.:

**ELK TOWNSHIP SCHOOL DISTRICT BOARD OF EDUCATION
Resolution Authorizing Executive Session**

WHEREAS, N.J.S.A 10:4-12 allows for a Public Body to go into closed session during a Public Meeting, and

WHEREAS, the Board of Education of the Elk Township School District has deemed it necessary to go into closed session to discuss certain matters which are exempted from the Public; and

WHEREAS, the regular meeting of this Board of Education will reconvene at the conclusion of closed session, at approximately 7:37 p.m. this evening.

NOW, THEREFORE, BE IT RESOLVED that the Board of Education of the Elk Township School District will go into closed session for the following reason(s) as outlined in N.J.S.A. 10:4-12:

1. Board Matters

BE IT FURTHER RESOLVED that the Board of Education hereby declares that it's discussion of the aforementioned subject(s) may be made public at a time the Board Attorney advises the Board of Education that the disclosure of the discussion will not detrimentally affect any right, interest or duty of the School District or any other entity with respect to said discussion.

BE IT FURTHER RESOLVED that the Board of Education, for the aforementioned reasons, hereby declares the public is excluded from the portion of the meeting during which the above discussion shall take

place and hereby directs the Board Secretary to take the appropriate action to effectuate the terms of this resolution.

I, Joseph Collins, Board Secretary do hereby certify the above to be a true and correct copy of a resolution adopted by the Elk Township School District Board of Education at their meeting held on October 14, 2021.

Joseph M. Collins,
School Business Administrator/Board Secretary

Voice Vote:

Yes – 6 No – 0 Abstentions – 0

Ms. Danielle Bland – Absent

Mrs. Joyce Massott-Burnett - Absent

Mrs. Mary Snively - Absent

Motion carried unanimously

Motion by Mrs. Angelique Stoney-Siplin, seconded by Ms. Jennifer Wirtz that the executive session be adjourned at 7:37 p.m.

Voice Vote:

Yes – 6 No – 0 Abstentions – 0

Ms. Danielle Bland – Absent

Mrs. Joyce Massott-Burnett - Absent

Mrs. Mary Snively - Absent

Motion carried unanimously

MINUTES:

Aprv.
Minutes:

Motion by Ms. Cheryl Potter, seconded by Mrs. Angelique Stoney-Siplin to approve the minutes as listed:

1. Regular Session – September 9, 2021

Voice Vote:

Yes – 6 No – 0 Abstentions – 0

Ms. Danielle Bland – Absent

Mrs. Joyce Massott-Burnett - Absent

Mrs. Mary Snively - Absent

Motion carried unanimously

COMMUNICATIONS/PRESENTATIONS

None

CITIZENS

Open Public:

Motion by Ms. Cheryl Potter, seconded by Mrs. Jennifer Wirtz to open the first public portion

Voice Vote:

Yes – 6 No – 0 Abstentions – 0

Ms. Danielle Bland – Absent

Mrs. Joyce Massott-Burnett - Absent

Mrs. Mary Snively - Absent

Motion carried unanimously

Close Public: Motion by Ms. Cheryl Potter, seconded by Mrs. Angelique Stoney-Siplin to close the first public portion

Voice Vote:

Yes – 6 No – 0 Abstentions – 0

Ms. Danielle Bland – Absent

Mrs. Joyce Massott-Burnett - Absent

Mrs. Mary Snively - Absent

Motion carried unanimously

COMMITTEES:

PERSONNEL COMMITTEE - Mrs. Jennifer Wirtz

(All hiring is pending completion of required state paperwork and is dependent upon COVID 19 legislation and funding)

Aprv. Stipend Positions:

Based upon the recommendation of the Superintendent approved the following stipend positions as listed:

<u>Position</u>	<u>Employee</u>	<u>Stipend</u>
Home & School Liaison	Rachel Tomczak	\$525.00
Safety Patrol Advisor	TBD	\$725.00
Student Congress Advisor	Eileen Tharp	\$725.00
Science Coordinator	TBD	\$525.00
School News	Steven Keane	\$725.00
Music Coordinator	Frank Knauss	\$725.00

Motion by Mrs. Jennifer Wirtz, seconded by Mrs. Angelique Stoney-Siplin

Voice Vote:

Yes – 6 No – 0 Abstentions – 0

Ms. Danielle Bland – Absent

Mrs. Joyce Massott-Burnett - Absent

Mrs. Mary Snively - Absent

Motion carried unanimously

Aprv. Vol. Positions:

Based upon the recommendation of the Superintendent approved the following volunteer positions as listed:

STEAM - Grades K - 3	David Paoline
Gifted & Talented Grades 4-6	Dina Holmes

Motion by Mrs. Jennifer Wirtz, seconded by Ms. Cheryl Potter

Voice Vote:

Yes – 6 No – 0 Abstentions – 0

Ms. Danielle Bland – Absent

Mrs. Joyce Massott-Burnett - Absent

Mrs. Mary Snively - Absent

Motion carried unanimously

Aprv. R. Tomczak 21-22 Tutor:

Based upon the recommendation of the Superintendent approved Rachel Tomczak as an after school tutor for the 2021-2022 school year at a rate of \$27 per hour

Motion by Mrs. Jennifer Wirtz, seconded by Ms. Cheryl Potter

Voice Vote:

Yes – 6 No – 0 Abstentions – 0
Ms. Danielle Bland – Absent
Mrs. Joyce Massott-Burnett - Absent
Mrs. Mary Snively - Absent

Motion carried unanimously

POLICY – Mrs. Angelique Stoney-Siplin

App. Policies: Based upon the recommendation of the Superintendent approved on first reading the following policies as listed:

Policy # 0131	Bylaws, Policies and Regulations (R)
Policy # 1648.11	The Road Forward - COVID 19 - Health & Safety (M)
Policy # 3134	Assignment of Extra Duties (R)
Policy # 8561	Procurement Procedures for School Nutrition Programs (M) (R)

Motion by Mrs. Angelique Stoney-Siplin, seconded by Ms. Cheryl Potter

Voice Vote:

Yes – 6 No – 0 Abstentions – 0
Ms. Danielle Bland – Absent
Mrs. Joyce Massott-Burnett - Absent
Mrs. Mary Snively – Absent
*Mrs. Jennifer Wirtz – No (Policy 1648.11)

Motion carried

Aprv. Abolishment of Policies: Based upon the recommendation of the Superintendent approved the abolishment of the following policies as listed:

Policy # 1648	Restart and Recovery Plan (M)
Policy # 1648.02	Remote Learning - Options for Families (M)
Policy # 1649	Federal Families First Coronavirus (COVID-19) Response Act

Motion by Mrs. Angelique Stoney-Siplin, seconded by Ms. Cheryl Potter

Voice Vote:

Yes – 6 No – 0 Abstentions – 0
Ms. Danielle Bland – Absent
Mrs. Joyce Massott-Burnett - Absent
Mrs. Mary Snively – Absent

Motion carried unanimously

CURRICULUM & TECHNOLOGY – Ms. Cheryl Potter

Aprv. GCSSSD for 21-22 Ed. Behavioral Consult.: Based upon the recommendation of the Superintendent approved Gloucester County Special Services School District for Educational Behavioral Consultations for the 2021-2022 school year at a rate of \$177 per hour, maximum 15 hours
Motion by Ms. Cheryl Potter, seconded by Mrs. Angelique Stoney-Siplin

Roll Call Vote:

Yes – 6 No – 0 Abstentions – 0
Ms. Danielle Bland - Absent
Mr. J. Wilson Hughes, Jr. - Yes
Mrs. Joyce Massott-Burnett - Absent
Ms. Cheryl Potter - Yes

Mrs. Sarah Ruczynski - Yes
Mrs. Mary Snively - Absent
Mrs. Angelique Stoney-Siplin - Yes
Ms. Courtney Vance - Yes
Mrs. Jennifer Wirtz – Yes

Motion carried unanimously

Aprv. CEC
21-22 Teacher
Evals:

Based upon the recommendation of the Superintendent approved Coleman Educational Consulting to conduct teacher evaluations/SER's for the 2021-2022 school year at the rate of \$125 per evaluation, not to exceed \$7,500

Motion by Ms. Cheryl Potter, seconded by Mrs. Angelique Stoney-Siplin

Roll Call Vote:

Yes – 6 No – 0 Abstentions – 0
Ms. Danielle Bland - Absent
Mr. J. Wilson Hughes, Jr. - Yes
Mrs. Joyce Massott-Burnett - Absent
Ms. Cheryl Potter - Yes
Mrs. Sarah Ruczynski - Yes
Mrs. Mary Snively - Absent
Mrs. Angelique Stoney-Siplin - Yes
Ms. Courtney Vance - Yes
Mrs. Jennifer Wirtz – Yes

Motion carried unanimously

BUDGET & FINANCE/FACILITIES/CAFETERIA/TRANSPORTATION

BUDGET & FINANCE – Ms. Courtney Vance

Aprv. Board
Secretary's
Report:

Approved Board Secretary's Report in accordance with 18A: 17-36 and 18A: 17-9 for the month of August 2021. The Board Secretary certifies that no line item account has been over expended in violation of N.J.A.C. 6A: 23A – 16.10 (c) 3 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year

Motion by Ms. Courtney Vance, seconded by Mrs. Angelique Stoney-Siplin

Voice Vote:

Yes – 6 No – 0 Abstentions – 0
Ms. Danielle Bland – Absent
Mrs. Joyce Massott-Burnett - Absent
Mrs. Mary Snively – Absent

Motion carried unanimously

Aprv.
Treasurer's
Report:

Approved the Treasurer's Report in accordance with 18A:17-9 and 18A:17-36 for the month of August 2021. The Treasurer's Report and Secretary's Report are in agreement for the month of August 2021.

See Page(s) _____ of minutes

Motion by Ms. Courtney Vance, seconded by Mrs. Angelique Stoney-Siplin

Voice Vote:

Yes – 6 No – 0 Abstentions – 0
Ms. Danielle Bland – Absent
Mrs. Joyce Massott-Burnett - Absent
Mrs. Mary Snively – Absent

Motion carried unanimously

Aprv Board Sec. Cert.: Approved in accordance with N.J.A.C. 6A:23A – 16.10 (c) 2 the certification of the Board Secretary that there are no changes in anticipated revenue amounts or revenue sources

Motion by Ms. Courtney Vance, seconded by Ms. Cheryl Potter

Voice Vote:

Yes – 6 No – 0 Abstentions – 0
Ms. Danielle Bland – Absent
Mrs. Joyce Massott-Burnett - Absent
Mrs. Mary Snively – Absent

Motion carried unanimously

Aprv Board Cert: Approved Board of Education Certification – pursuant to N.J.A.C. 6A:23A – 16.10 (c) 4. We certify that after review of the secretary’s monthly financial report (appropriations section) and upon consultation with the appropriate district officials, that to the best of our knowledge no major accounts or funds have been over expended in violation of N.J.A.C. 6A:23A – 16.10 (b) and that sufficient funds are available to meet the district’s financial obligations for the remainder of the fiscal year

See Page(s) _____ of minutes

Motion by Ms. Courtney Vance, seconded by Ms. Cheryl Potter

Voice Vote:

Yes – 6 No – 0 Abstentions – 0
Ms. Danielle Bland – Absent
Mrs. Joyce Massott-Burnett - Absent
Mrs. Mary Snively – Absent

Motion carried unanimously

Aprv. Transfers: Approved the August 2021 Transfer Report

See Page(s) _____ of minutes

Motion by Ms. Courtney Vance, seconded by Mrs. Angelique Stoney-Siplin

Roll Call Vote:

Yes – 6 No – 0 Abstentions – 0
Ms. Danielle Bland - Absent
Mr. J. Wilson Hughes, Jr. - Yes
Mrs. Joyce Massott-Burnett - Absent
Ms. Cheryl Potter - Yes
Mrs. Sarah Ruczynski - Yes
Mrs. Mary Snively - Absent
Mrs. Angelique Stoney-Siplin - Yes
Ms. Courtney Vance - Yes
Mrs. Jennifer Wirtz – Yes

Motion carried unanimously

Aprv. Bills: Based upon the recommendation of the Superintendent approved the monthly bill list as distributed:

1. General Bill List	\$	247,139.65
2. Hand Check	\$	72,371.70
3. Cafeteria Bill List	\$	5,303.61

See Page(s) _____ of minutes

Motion by Ms. Courtney Vance, seconded by Ms. Cheryl Potter

Roll Call Vote:

Yes – 6 No – 0 Abstentions – 0
Ms. Danielle Bland - Absent
Mr. J. Wilson Hughes, Jr. - Yes
Mrs. Joyce Massott-Burnett - Absent
Ms. Cheryl Potter - Yes
Mrs. Sarah Ruczynski - Yes
Mrs. Mary Snively - Absent
Mrs. Angelique Stoney-Siplin - Yes
Ms. Courtney Vance - Yes
Mrs. Jennifer Wirtz – Yes

Motion carried unanimously

FACILITIES – Mrs. Sarah Ruczynski
(All facility requests are pending proper insurance certificates)

Aprv. Lead Samp. Plan: Based upon the recommendation of the Superintendent approved, in accordance with N.J.A.C. 6A:26-12.4, the Lead sampling plan for Safe Drinking Water in Schools

See Page(s) _____ of minutes

Motion by Mrs. Sarah Ruczynski, seconded by Mrs. Angelique Stoney-Siplin

Voice Vote:

Yes – 6 No – 0 Abstentions – 0
Ms. Danielle Bland – Absent
Mrs. Joyce Massott-Burnett - Absent
Mrs. Mary Snively – Absent

Motion carried unanimously

Aprv. Lead Testing Report: Based upon the recommendation of the Superintendent approved the Lead Testing Report results in accordance with N.J.A.C. 6A:26-12.4

See Page(s) _____ of minutes

Motion by Mrs. Sarah Ruczynski, seconded by Mrs. Angelique Stoney-Siplin

Voice Vote:

Yes – 6 No – 0 Abstentions – 0
Ms. Danielle Bland – Absent
Mrs. Joyce Massott-Burnett - Absent
Mrs. Mary Snively – Absent

Motion carried unanimously

CAFETERIA – Ms. Courtney Vance
None

TRANSPORTATION - Ms. Danielle Bland
None

SUPERINTENDENT'S REPORT

Aprv. August HIB: Based upon the recommendation of the Superintendent approved the August 2021 HIB report as previously submitted

Motion by Ms. Cheryl Potter, seconded by Mrs. Angelique Stoney-Siplin

Voice Vote:

Yes – 6 No – 0 Abstentions – 0

Ms. Danielle Bland – Absent

Mrs. Joyce Massott-Burnett - Absent

Mrs. Mary Snively – Absent

Motion carried unanimously

Board Reports: Based upon the recommendation of the Superintendent acknowledge the receipt of the following reports as listed:

1. Enrollment
2. Staff Attendance
3. Nurse’s Report
4. HIB Report – September 2021
5. Facility Manager’s Report
6. Principal’s Report
7. Fire Drills/Crisis Drills

Fire Drill	9/16/21	9:50 am
Lockout Drill	9/22/21	2:11 pm

Motion by Mrs. Angelique Stoney-Siplin, seconded by Mrs. Jennifer Wirtz

Voice Vote:

Yes – 6 No – 0 Abstentions – 0

Ms. Danielle Bland – Absent

Mrs. Joyce Massott-Burnett - Absent

Mrs. Mary Snively – Absent

Motion carried unanimously

LEGISLATION – Mrs. Mary Snively

None

GLOUCESTER COUNTY SCHOOL BOARDS ASSOCIATION – Mrs. Angelique Stoney-Siplin

Legislative Update:

Mrs. Angelique Stoney-Siplin reminded the Board that the NJSBA Conference will be held October 26-28

Mrs. Angelique Stoney-Siplin stated that many topics were covered in the recent meeting such as:

1. Stabilization Aide for eligible schools
2. Stimulus for Covid
3. Training on how to manage Board meetings in time of crisis
4. Regionalization Bill is on the Governor’s desk
5. Administrative papers on Equity

SCHOOL BUSINESS ADMINISTRATOR’S REPORT – Mr. Joseph Collins

For the information of the Board the NJ School Boards Convention will be held virtually on October 26-28

OLD BUSINESS

None

NEW BUSINESS

None

CITIZENS

Open Public: Motion by Mrs. Angelique Stoney-Siplin, seconded by Ms. Courtney Vance to open the second public portion

Voice Vote:

Yes – 6 No – 0 Abstentions – 0

Ms. Danielle Bland – Absent

Mrs. Joyce Massott-Burnett - Absent

Mrs. Mary Snively – Absent

Motion carried unanimously

Ms. Colleen Barbaro stated that she was disappointed that the Board of Education meeting was not in person

Ms. Colleen Barbaro questioned where the Board Meeting Agenda could be found

Dr. Piera Gravenor explained where to find the Board Meeting Agenda

Ms. Stacie Woerner questioned the reading scores for the children at Aura

Dr. Anthony Fitzpatrick stated that due to Covid-19 the reading assessment test has not been given, however the students just participated in the Start Strong testing and at the November meeting he should have more information

Close Public: Motion by Ms. Cheryl Potter, seconded by Mrs. Angelique Stoney-Siplin to close the second public portion

Voice Vote:

Yes – 6 No – 0 Abstentions – 0

Ms. Danielle Bland – Absent

Mrs. Joyce Massott-Burnett - Absent

Mrs. Mary Snively – Absent

Motion carried unanimously

Aprv. - Motion by Mrs. Angelique Stoney-Siplin, seconded by Ms. Cheryl Potter that the meeting be adjourned
Meeting 8:12 p.m.

Adjourned
8:12 p.m.:

Voice Vote:

Yes – 6 No – 0 Abstentions – 0

Ms. Danielle Bland – Absent

Mrs. Joyce Massott-Burnett - Absent

Mrs. Mary Snively – Absent

Motion carried unanimously

Respectfully Submitted,

Joseph M. Collins,
School Business Administrator/Board Secretary