

REGULAR BOARD MEETING OF THE ELK TOWNSHIP BOARD OF EDUCATION ON THURSDAY, DECEMBER 12, 2019 IN THE AURA ELEMENTARY SCHOOL MEDIA CENTER.

Purpose: 2019-20 SCHOOL YEAR REGULAR BOARD MEETING FOR DECEMBER
SEE PAGE (S) _____ OF MINUTES AGENDA

Special Note: THE MEETING APPROVED AND PRE-SCHEDULED BEGAN 7:00 P.M.

Board Mem.	Mrs. Mary Nicoletto	Mrs. Jennifer Wirtz – 7:05pm
Pres.	Mrs. Danielle Bland	Ms. Cheryl Potter
	Mr. Matthew Carelli	Mrs. Mary Snively
	Vacant	Mrs. Angelique Stoney-Siplin – 7:12pm
	Mr. J. Wilson Hughes, Jr.	

Admin. Pres. Dr. Piera Gravenor, Superintendent, Mr. Joseph Collins, Business Administrator/Board Secretary and Dr. Melissa Williams, Assistant Superintendent

Statement: As Board President of the Elk Township Board of Education, I hereby certify that all provisions of the "Open
Regular Public Meeting Law" P.L. 1975, Chapter 231, have been met. Notice of this meeting was mailed to "The South
Session: Jersey Times", "The Sentinel", as well as to the Municipal Clerk of Elk Township.

Pledge: Mrs. Mary Nicoletto led the Pledge of Allegiance.

Mission Statement: Mr. Matthew Carelli read the following Mission Statement:
We strive to educate students and assist them in realizing their full potential as responsible, productive, contributing members of society by providing an educational environment in which students are challenged, differences are valued, and excellence is expected.

MINUTES:

Aprv. Minutes: Motion by Ms. Cheryl Potter, seconded by Mr. J. Wilson Hughes Jr. to approve the November 14, 2019 regular and executive minutes

Voice Vote:

Yes – 7 No – 0 Abstentions – 0
Mrs. Angelique Stoney-Siplin – 7:12
Vacant

Motion carried unanimously

COMMUNICATIONS/ PRESENTATIONS:

Mr. Joseph Collins informed the Board that Mr. Joseph Nicholas was a Safety Star Award Winner

Mr. Wayne Murschell explained to the Board how Aura Teachers use Data within the school

CITIZENS:

Aprv. Motion by Mr. J. Wilson Hughes, Jr., seconded by Mrs. Angelique Stoney-Siplin to open the first public portion

Open First
Public Portion:

Voice Vote:

Yes – 8 No – 0 Abstentions – 0
Vacant

Motion carried unanimously

Aprv. Motion by Mr. J. Wilson Hughes, Jr., seconded by Mrs. Angelique Stoney-Siplin to close the first public portion

Close First
Public Portion:

Voice Vote:

Yes – 8 No – 0 Abstentions – 0

Vacant

Motion carried unanimously

COMMITTEES:

PERSONNEL - Mrs. Jennifer Wirtz
(all hiring is pending completion of required state paperwork)
None

POLICY – Mrs. Angelique Stoney-Siplin

Aprv. Policies: Based upon the recommendation of the Superintendent approved on first reading the following policies as listed:

<u>Policy # 6112</u>	Reimbursement of Federal and Other Grant Expenditures (M)
<u>Reg. # 6112</u>	Reimbursement of Federal and Other Grant Expenditures (M)
<u>Policy # 8670</u>	Transportation of Special Needs Students (M)

Motion by Mrs. Angelique Stoney-Siplin, seconded by Ms. Cheryl Potter

Voice Vote:
Yes – 8 No – 0 Abstentions – 0
Vacant

Motion carried unanimously

CURRICULUM & TECHNOLOGY – Ms. Cheryl Potter

Aprv. Title I Performance Report: Based upon the recommendation of the Superintendent approved submitting the Title I Performance report
Motion by Ms. Cheryl Potter, seconded by Mrs. Danielle Bland

Voice Vote:
Yes – 8 No – 0 Abstentions – 0
Vacant

Motion carried unanimously

Aprv. Accepting ESEA FY 2020 Funds: Based upon the recommendation of the Superintendent approved accepting the ESEA FY2020 funds
Motion by Ms. Cheryl Potter, seconded by Mrs. Angelique Stoney-Siplin

Voice Vote:
Yes – 8 No – 0 Abstentions – 0
Vacant

Motion carried unanimously

BUDGET & FINANCE/FACILITIES/CAFETERIA/TRANSPORTATION

BUDGET & FINANCE – Mr. Matthew Carelli

Aprv. Secretary’s Reports: Based upon the recommendation of the Superintendent approved the Board Secretary’s Report in accordance with 18A: 17-36 and 18A: 17-9 for the month of October 2019. The Board Secretary certifies that no line item account has been over expended in violation of N.J.A.C. 6A: 23A – 16.10 (c) 3 and that sufficient funds are available to meet the district’s financial obligations for the remainder of the fiscal year.

Motion by Mr. Matthew Carelli, seconded by Ms. Cheryl Potter

Voice Vote:
Yes – 8 No – 0 Abstentions – 0
Vacant

Motion carried unanimously

Aprv. Treasurer Reports: Based upon the recommendation of the Superintendent approved the Treasurer Report in accordance with 18A:17-36 and 18A:17-9 for the month of October 2019. The Treasurer's Report and Secretary's Report are in agreement for the month of October 2019.

Motion by Mr. Matthew Carelli, seconded by Mrs. Mary Snively

Voice Vote:
Yes – 8 No – 0 Abstentions – 0
Vacant

Motion carried unanimously

Aprv. Secretary Certification: Based upon the recommendation of the Superintendent approved the Board Secretary Certification, in accordance with N.J.A.C. 6A:23A – 16.10 (c) 2 which certifies that there are no changes in anticipated revenue amounts or revenue sources.

Motion by Mr. Matthew Carelli, seconded by Mrs. Danielle Bland

Voice Vote:
Yes – 8 No – 0 Abstentions – 0
Vacant

Motion carried unanimously

Aprv. BOE Certification: Based upon the recommendation of the Superintendent approved Board of Education Certification – pursuant to N.J.A.C. 6A:23A – 16.10 (c) 4 we certify that after review of the secretary's monthly financial report (appropriations section) and upon consultation with the appropriate district officials, that to the best of our knowledge no major accounts or funds have been over expended in violation of N.J.A.C. 6A:23A – 16.10 (b) and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

Motion by Mr. Matthew Carelli, seconded by Mrs. Mary Snively

Voice Vote:
Yes – 8 No – 0 Abstentions – 0
Vacant

Motion carried unanimously

Aprv. Transfer Reports: Based upon the recommendation of the Superintendent approved the October Transfer Reports

Motion by Mr. Matthew Carelli, seconded by Mrs. Angelique Stoney-Siplin

Roll Call Vote:
Yes – 8 No – 0 Abstentions – 0
Mrs. Mary Nicoletto - Yes
Mrs. Jennifer Wirtz - Yes
Mrs. Danielle Bland - Yes
Mr. Matthew Carelli - Yes
Vacant
Mr. J. Wilson Hughes, Jr. - Yes
Ms. Cheryl Potter – Yes
Mrs. Mary Snively - Yes
Mrs. Angelique Stoney-Siplin - Yes

Motion carried unanimously

Aprv. Monthly Bill List: Based upon the recommendation of the Superintendent approved the monthly bill list as listed:

- 1. General Bill List \$ 338,958.20
- 2. Hand Check \$ 19,267.08
- 3. Cafeteria Bill List \$ 9,910.26

Motion by Mr. Matthew Carelli, seconded by Ms. Cheryl Potter

Roll Call Vote:

Yes – 8 No – 0 Abstentions – 0

Mrs. Mary Nicoletto - Yes

Mrs. Jennifer Wirtz - Yes

Mrs. Danielle Bland - Yes

Mr. Matthew Carelli - Yes

Vacant

Mr. J. Wilson Hughes, Jr. - Yes

Ms. Cheryl Potter – Yes

Mrs. Mary Snively - Yes

Mrs. Angelique Stoney-Siplin - Yes

Motion carried unanimously

FACILITIES – Mr. J. Wilson Hughes, Jr.

Aprv. Facility Use Requests: Based upon recommendation of the Superintendent approved the following facility requests as listed:

<u>Organization</u>	<u>Facility Requested</u>	<u>Dates Requested</u>	<u>Time Requested</u>
Elk Township Police	Entire Building (Active Shooter Training)	12/30/2019	8:00 am through 4:00 pm
Aura Science Coordinators	All Purpose Room (Science Fair)	1/16/2020	1:30 pm through 8:00 pm

Mr. J. Wilson Hughes, Jr. noted that having a partnership with the local police department is very beneficial to the district

Motion by Mr. J. Wilson Hughes, Jr., seconded by Mrs. Mary Snively

Voice Vote:

Yes – 8 No – 0 Abstentions – 0

Vacant

Motion carried unanimously

CAFETERIA – Mrs. Danielle Bland

Aprv. Café Report: Based upon recommendation of the Superintendent approved the October 2019 cafeteria report as listed:

Total Income	13,345.51
Total Expense	(14,103.08)
Net Income or (Loss)	(757.57)
Average Daily Attendance	314

Average Daily Participation	178
Percentage of Participation	57%

Motion by Mrs. Danielle Bland, seconded by Ms. Cheryl Potter

Voice Vote:

Yes – 8 No – 0 Abstentions – 0
 Vacant

Motion carried unanimously

TRANSPORTATION - Mr. Matthew Carelli

None

SUPERINTENDENT'S REPORT

Aprv. October
 HIB:

Based upon recommendation of the Superintendent approved the October 2019 HIB report as previously submitted

Motion by Mrs. Angelique Stoney-Siplin, seconded by Mrs. Jennifer Wirtz

Voice Vote:

Yes – 8 No – 0 Abstentions – 0
 Vacant

Motion carried unanimously

Aprv.
 Board Reports:

Based upon recommendation of the Superintendent acknowledge the receipt of the following reports as listed:

- Enrollment - None
- Staff Attendance
- Nurse's Report - None
- HIB Report
- Facility Manager's Report
- Principal's Report
- Fire Drills/Crisis Drills

Fire Drill	11/01/2019	1:15 pm
Lockdown Drill	11/15/2019	1:30 pm

Motion by Mrs. Cheryl Potter, seconded by Mrs. Jennifer Wirtz

Voice Vote:

Yes – 8 No – 0 Abstentions – 0
 Vacant

Motion carried unanimously

Aprv. Field
 Trips:

Based upon recommendation of the Superintendent approved the following field trips in accordance with our fee schedule and educational significance as listed:

<u>Date</u>	<u>Name/Location</u>	<u>Grade/Time</u>
1/23/2020	Delsea High School Franklinville, NJ	Chorus / Band 9:15 am - 12:15 am
5/08/2020	Franklin Institute Philadelphia, PA	2nd Grade 8:45 am - 2:00 pm

Motion by Mrs. Angelique Stoney-Siplin, seconded by Mrs. Mary Snively

Voice Vote:

Yes – 8 No – 0 Abstentions – 0
Vacant

Motion carried unanimously

LEGISLATION - Mrs. Mary Snively

Mrs. Mary Snively stated that she along with Ms. Cheryl Potter attended the delegate meeting during which the main focus of the meeting was the decision allowing districts under adequacy to exceed the 2% cap

GLOUCESTER COUNTY SCHOOL BOARDS ASSOCIATION – Ms. Cheryl Potter

Mrs. Angelique Stoney-Siplin stated she had attended the NJSBA where the discussion was centered around Social Media, as well as policies and day to day operations

Ms. Cheryl Potter stated that the state is now tracking things such as vaping, and illness by your zip code
Ms. Cheryl Potter informed the Board that the state calculation for funding of districts is based on adequacy, however the NJ DOE up to this point will not release the formula that is being used

SCHOOL BUSINESS ADMINISTRATOR’S REPORT – Mr. Joseph Collins

Mr. Joseph Collins discussed the budget in reference to Salaries/Benefits

OLD BUSINESS

Mr. Joseph Collins updated the Board on the shared service transportation committee meeting with Franklin Township and Delsea Regional High School District

Ms. Cheryl Potter questioned if there is a potential to Share any other services between the Franklin Township and Elk Township school districts

Dr. Piera Gravenor stated that the shared service committee is looking forward to district consolidation

NEW BUSINESS

None

CITIZENS

Aprv. Motion by Ms. Cheryl Potter, seconded by Mr. J. Wilson Hughes, Jr. to open the second public portion

Open Second
Public Portion:

Voice Vote:

Yes – 8 No – 0 Abstentions – 0
Vacant

Motion carried unanimously

Aprv. Motion by Mr. J. Wilson Hughes, Jr., seconded by Ms. Cheryl Potter to close the second public portion

Close Second
Public Portion:

Voice Vote:

Yes – 8 No – 0 Abstentions – 0
Vacant

Motion carried unanimously

Adjourn Meeting Motion by Ms. Cheryl Potter, seconded by Mrs. Angelique Stoney-Siplin that the meeting be adjourned at 8:12 p.m.

7:46 p.m.:

Voice Vote:

Yes – 8 No – 0 Abstentions – 0
Vacant

Motion carried unanimously

Respectfully Submitted,

Joseph M. Collins,
School Business Administrator/Board Secretary