

REGULAR BOARD MEETING OF THE ELK TOWNSHIP BOARD OF EDUCATION ON THURSDAY, JULY 13, 2017 IN THE AURA ELEMENTARY SCHOOL MEDIA CENTER.

Purpose: 2017-18 SCHOOL YEAR REGULAR BOARD MEETING FOR JULY
SEE PAGE(S) _____ OF MINUTES AGENDA

Special Note: THE MEETING APPROVED AND PRE-SCHEDULED BEGAN 7:00 P.M.

Board Mem. President Mrs. Jessica Dadak
Pres. Mr. Kevin French Ms. Staci Oppleman-Bedell - Resign
Ms. Cheryl Potter Mrs. Jennifer Wirtz
Mrs. Mary Snively Mrs. Mary Spring
Mr. Douglas Gominger Mr. J. Wilson Hughes, Jr.

Admin. Pres. Dr. Piera Gravenor, Superintendent, Mr. Joseph Collins, Business Administrator/Board Secretary, Dr. Melissa Williams, Assistant Superintendent

Statement: As President of the Elk Township Board of Education, I hereby certify that all provisions of the "Open Public
Regular Meeting Law" P.L. 1975, Chapter 231, have been met. Notice of this meeting was mailed to "The South Jersey
Session: Times", "The Sentinel", as well as to the Municipal Clerk of Elk Township.

Pledge: Mrs. Jessica Dadak led the Pledge of Allegiance.

MINUTES:

Aprv. Motion by Mr. Douglas Gominger, seconded by Mrs. Jennifer Wirtz to approve the Regular and Executive meeting
Minutes: minutes of June 8, 2017

Voice Vote:

Yes – 7 No – 0 Abstentions – 1
Mr. Kevin French. – Abstain
Ms. Staci Oppleman-Bedell – Resign

Motion carried

COMMUNICATIONS/PRESENTATIONS

Ms. Staci Oppleman-Bedell respectfully submitted her resignation from the Elk Township Board of Education.

Mr. Wayne Murschell spoke about the Elementary Principal Conference that he recently attended. He also discussed the summer programs presently in session at Aura School. Lastly, Mr. Murschell expressed how the Delsea Senior Walk was once again, a big success.

CITIZENS

Aprv. – Motion by Mrs. Mary Snively, seconded by Mr. Douglas Gominger to open the first public portion
Open First
Public Portion

Voice Vote:

Yes – 8 No – 0 Abstentions – 0
Ms. Staci Oppleman-Bedell – Resign

Motion carried unanimously

Aprv. –
Close First
Public Portion

Motion by Mr. Kevin French, seconded by Mr. Douglas Gominger to close the first public portion

Voice Vote:

Yes – 8 No – 0 Abstentions – 0
Ms. Staci Oppleman-Bedell – Resign

Motion carried unanimously

COMMITTEES:

PERSONNEL COMMITTEE - Mrs. Mary Spring

Aprv. –
Alexandra
Jaraiedi

Based upon the recommendation of the Superintendent approved Alexandra Jaraiedi as a substitute teacher for the SWAG program

Motion by Mrs. Mary Spring, seconded by Ms. Cheryl Potter

Voice Vote:

Yes – 8 No – 0 Abstentions – 0
Ms. Staci Oppleman-Bedell – Resign

Motion carried unanimously

POLICY – Mrs. Mary Snively

Aprv. –
Amended
Policies and
Regulations

Based upon the recommendation of the Superintendent approved the following policies/regulations as amended:

#5111	Eligibility of Resident/Nonresident Students (M)
#5114	Children Displaced by Domestic Violence
#5240	Tardiness
#5250	Excusal From Class or Program
#5305	Health Services Personnel
#5310	Health Services(M)
#5320	Immunization (Old Policy #5141.3)
#5337	Service Animals
#5339	Screening for Dyslexia (M)
#5350	Student Suicide Prevention
#5511	Dress and Grooming
#5520	Disorder and Demonstration
#5561	Use of Physical Restraint
#5615	Suspected Gang Activity
#5700	Student Rights
#5701	Plagiarism
#5750	Equal Educational Opportunity (M)
#5755	Equity in Educational Programs and Services (M)
#5756	Transgender Students
#5770	Student Right of Privacy
#5850	Social Events and Class Trips (Old Policy #6153)
#6141	Tax Revenues
#6150	Tuition Income
#6160	Grants from Private Sources
#6210	Fiscal Planning
#6311	Contracts for Goods or Services Funded by Federal Grants
#6320	Purchases Subject to BID
#6340	Multiple Year Contracts
#6350	Competitive Contracting
#6421	Purchases Budgeted

#6423	Expenditures for Non-Employee Activities, Meals and Refreshments
#6424	Emergency Contracts
#6440	Cooperative Purchasing
#6450	Choice of Vendor (Old Policy #3327)
#7102	Site Selection and Acquisition
#7130	School Closing
#7243	Supervision of Construction
#7250	School and Facility Names
#7300	Disposition of Property (Old Policy #3260)
#7320	Lease of School Premises
#7421	Indoor Air Quality Standards
#5145.6	Pupil Grievance Procedure - Abolish

Motion by Mrs. Mary Snively, seconded by Mr. Douglas Gominger

Voice Vote:

Yes – 8 No – 0 Abstentions – 0

Ms. Staci Oppleman-Bedell – Resign

Motion carried unanimously

CURRICULUM & TECHNOLOGY – Ms. Cheryl Potter

Aprv. –
Curriculum
Development
Summer
Position

Based upon the recommendation of the Superintendent approved the following 2017 Curriculum Development Summer Position

Math Revisions – 2 Days	
Math 1	Susan Novalsky

Motion by Ms. Cheryl Potter, seconded by Mr. Douglas Gominger

Voice Vote:

Yes – 8 No – 0 Abstentions – 0

Ms. Staci Oppleman-Bedell – Resign

Motion carried unanimously

Aprv. –
Clinics and
Workshops

Based upon the recommendation of the Superintendent approved the following clinics/workshops as listed:

<u>Name</u>	<u>Location</u>	<u>Workshop</u>	<u>Date</u>	<u>Reg. Fee</u>	<u>Mileage & Tolls</u>	<u>Lodging & Meals</u>	<u>Total</u>
†Wayne Murschell	Upper Dublin HS, Fort Washington, PA	“Defining Moments: Ethical Leadership for Equality”	7/31/17 & 8/1/17	\$250.00			\$250.00
†Kristina Thumlert	Robert Wood Johnson Conference Ctr.	“Beyond the Core: Invigorating Math & Science”	2/28/18	\$450.00	\$17.05		\$467.05
†Sandi Chacker	Robert Wood Johnson Conference Ctr.	“Beyond the Core: Preparing Children to be Successful Readers”	10/13/17	\$450.00	\$17.05		\$467.05
*Judy Jusko	Rowan University @ Gloucester Instructional Center Lecture Hall	Regional Training Session for Certification & Professional Development	8/2/17	N/A			N/A

(†Paid for with Title II Monies)

Motion by Ms. Cheryl Potter, seconded by Mr. Douglas Gominger

Roll Call Vote:

Yes – 8 No – 0 Abstentions – 0

Mrs. Jessica Dadak – Yes

Mr. Kevin French – Yes

Ms. Cheryl Potter – Yes

Mr. J. Wilson Hughes Jr. - Yes

Mrs. Jennifer Wirtz - Yes

Mrs. Mary Spring - Yes

Mr. Douglas Gominger - Yes

Mrs. Mary Snively - Yes

Ms. Staci Oppleman-Bedell - Resign

Motion carried unanimously

Aprv. –
Loriann
Carrozza
Brigance
Testing

Based upon the recommendation of the Superintendent approved Loriann Carrozza to administer the summer Brigance testing for the incoming Kindergarten students at a rate of \$27.00 per hour

Motion by Ms. Cheryl Potter, seconded by Mr. Douglas Gominger

Voice Vote:

Yes – 8 No – 0 Abstentions – 0

Ms. Staci Oppleman-Bedell – Resign

Motion carried unanimously

Aprv. –
Christina
Chambers
Practicum

Based upon the recommendation of the Superintendent approved Christina Chambers to complete her practicum at Aura School during the 2017-18 school year, working with the School Principal and Child Study Team

Motion by Ms. Cheryl Potter, seconded by Mr. Douglas Gominger

Voice Vote:

Yes – 8 No – 0 Abstentions – 0

Ms. Staci Oppleman-Bedell – Resign

Motion carried unanimously

Aprv. –
IDEA
Preschool
Grant

Based upon the recommendation of the Superintendent approved the fiscal year 2018 IDEA Preschool Grant in the amount of \$2,754

Motion by Ms. Cheryl Potter, seconded by Mr. Douglas Gominger

Voice Vote:

Yes – 8 No – 0 Abstentions – 0

Ms. Staci Oppleman-Bedell – Resign

Motion carried unanimously

BUDGET & FINANCE/FACILITIES/CAFETERIA/TRANSPORTATION

BUDGET & FINANCE – Mr. Douglas Gominger

Aprv. –
Secretary's
Report

Approved [Board Secretary's Report](#) in accordance with 18A: 17-36 and 18A: 17-9 for the month of May 2017. The Board Secretary certifies that no line item account has been over expended in violation of N.J.A.C. 6A: 23A – 16.10 (c) 3 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year

Motion by Mr. Douglas Gominger, seconded by Mrs. Mary Snively

Voice Vote:

Yes – 8 No – 0 Abstentions – 0

Ms. Staci Oppleman-Bedell – Resign

Motion carried unanimously

Aprv. –
Treasurer
Report

Approved the [Treasurer's Report](#) in accordance with 8A:17-9 and 18A:17-36 for the month of May 2017. The Treasurer's Report and Secretary's Report are in agreement for the month of May 2017

Motion by Mr. Douglas Gominger, seconded by Mrs. Jennifer Wirtz

Voice Vote:

Yes – 8 No – 0 Abstentions – 0

Ms. Staci Oppleman-Bedell – Resign

Motion carried unanimously

Aprv. –
Secretary
Certification

Approved in accordance with N.J.A.C. 6A:23A – 16.10 (c) 2 the certification of the Board Secretary that there are no changes in anticipated revenue amounts or revenue sources

Motion by Mr. Douglas Gominger, seconded by Mr. Kevin French

Voice Vote:

Yes – 8 No – 0 Abstentions – 0

Ms. Staci Oppleman-Bedell – Resign

Motion carried unanimously

Aprv. –
BOE
Certification

Approved [Board of Education Certification](#) – pursuant to N.J.A.C. 6A:23A – 16.10 (c) 4. We certify that after review of the secretary's monthly financial report (appropriations section) and upon consultation with the appropriate district officials, that to the best of our knowledge no major accounts or funds have been over expended in violation of N.J.A.C. 6A:23A – 16.10 (b) and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year

Motion by Mr. Douglas Gominger, seconded by Mrs. Mary Snively

Voice Vote:

Yes – 8 No – 0 Abstentions – 0

Ms. Staci Oppleman-Bedell – Resign

Motion carried unanimously

Aprv. –
Transfer
Report

Approved the [May Transfer Report](#)

Motion by Mr. Douglas Gominger, seconded by Mrs. Jennifer Wirtz

Roll Call Vote:

Yes – 8 No – 0 Abstentions – 0

Mrs. Jessica Dadak – Yes

Mr. Kevin French – Yes

Ms. Cheryl Potter – Yes

Mr. J. Wilson Hughes Jr. - Yes

Mrs. Jennifer Wirtz - Yes

Mrs. Mary Spring - Yes

Mr. Douglas Gominger - Yes

Mrs. Mary Snively - Yes

Ms. Staci Oppleman-Bedell - Resign

Motion carried unanimously

Aprv. –
Monthly Bill
List

Based upon the recommendation of the Superintendent approved the monthly bill list as distributed:

1. General Bill List - June	\$	<u>52,623.16</u>
2. General Bill List – July	\$	<u>271,771.15</u>
3. Hand Check – June	\$	<u>282,630.59</u>
4. Hand Check – June (II)	\$	<u>7,018.91</u>
5. Hand Check - July	\$	<u>6,176.81</u>
6. Cafeteria Bill List	\$	<u>14,646.39</u>

Motion by Mr. Douglas Gominger, seconded by Ms. Cheryl Potter

Roll Call Vote:

Yes – 8 No – 0 Abstentions – 0

Mrs. Jessica Dadak – Yes

Mr. Kevin French – Yes

Ms. Cheryl Potter – Yes

Mr. J. Wilson Hughes Jr. - Yes

Mrs. Jennifer Wirtz - Yes

Mrs. Mary Spring - Yes

Mr. Douglas Gominger - Yes

Mrs. Mary Snively - Yes

Ms. Staci Oppleman-Bedell - Resign

Motion carried unanimously

FACILITIES – Mr. J. Wilson Hughes, Jr.

None

CAFETERIA – Mrs. Jennifer Wirtz

Aprv. –
Cafeteria
Report

Based upon the recommendation of the Superintendent approved the May 2017 cafeteria report as listed:

Total Income	\$ 13,841.10
Total Expense	(\$ 11,485.99)
Net Income or (Loss)	\$ 2,355.11
Average Daily Attendance	317
Average Daily Participation	200
Percentage of Participation	63%

Motion by Mrs. Jennifer Wirtz, seconded by Ms. Cheryl Potter

Voice Vote:

Yes – 8 No – 0 Abstentions – 0

Ms. Staci Oppleman-Bedell – Resign

Motion carried unanimously

TRANSPORTATION - Mr. Kevin French

Aprv. –
ESY
Transportation
Jointures

Based upon the recommendation of the Superintendent approved the following ESY transportation jointures as listed:

1. Jointure with Delsea Regional School District to transport 1 Elk student, along with 3 Delsea students on Delsea’s route SP16 to YALE Voorhees from July 1, 2017 through August 31, 2017 at a cost of \$2,945.00
2. Jointure with Delsea Regional School District to transport 1 Elk student, along with 7 Delsea students on Delsea’s Route SP10 to Bankbridge Development Center from July 1, 2017 through August 31, 2017 at a cost of \$1,136.00
3. Jointure with Delsea Regional School District to transport 1 Elk student, along with 8 Delsea students on Delsea’s route SP04 to Pinelands from July 1, 2017 through August 31, 2017 at a cost of \$1,600.00

Motion by Mr. Kevin French, seconded by Mr. Douglas Gominger

Roll Call Vote:

Yes – 8 No – 0 Abstentions – 0

Mrs. Jessica Dadak – Yes

Mr. Kevin French – Yes

Ms. Cheryl Potter – Yes

Mr. J. Wilson Hughes Jr. - Yes

Mrs. Jennifer Wirtz - Yes

Mrs. Mary Spring - Yes

Mr. Douglas Gominger - Yes

Mrs. Mary Snively - Yes

Ms. Staci Oppleman-Bedell - Resign

Motion carried unanimously

SUPERINTENDENT'S REPORT

Aprv. –
Special
Education
Tuition
Student
Placement

Based upon the recommendation of the Superintendent approved the special education tuition student placements as listed:

<u>Initials</u>	<u>DOB</u>	<u>Classification</u>	<u>School</u>	<u>Contracted Educational Tuition – Per Diem</u>
H.Y.	01/04/08	OHI	Y.A.L.E.	2017-2018 School Year and ESY \$74,896.50
D.A.	11/17/07	OHI	Pineland Learning Center	2017-2018 School Year and ESY \$61,320.00

Motion by Mr. Douglas Gominger, seconded by Ms. Cheryl Potter

Roll Call Vote:

Yes – 8 No – 0 Abstentions – 0

Mrs. Jessica Dadak – Yes

Mr. Kevin French – Yes

Ms. Cheryl Potter – Yes

Mr. J. Wilson Hughes Jr. - Yes

Mrs. Jennifer Wirtz - Yes

Mrs. Mary Spring - Yes

Mr. Douglas Gominger - Yes

Mrs. Mary Snively - Yes

Ms. Staci Oppleman-Bedell - Resign

Motion carried unanimously

Aprv. –
HIB Report

Based upon the recommendation of the Superintendent approved the April HIB report as previously reported

Motion by Mr. Douglas Gominger, seconded by Mr. Kevin French

Voice Vote:

Yes – 8 No – 0 Abstentions – 0

Ms. Staci Oppleman-Bedell – Resign

Motion carried unanimously

Aprv. –
Board Reports

Based upon recommendation of the Superintendent acknowledge the receipt of the following reports as listed:

- Enrollment
- Staff Attendance
- Nurse's Report - No Report Available
- HIB Report – June 2017
- Facility Manager's Report
- Principal's Report
- Fire Drills/Crisis Drills

Fire Drill	6/16/2017	9:07am
Lock Down Drill	6/19/2017	10:39am

Motion by Mr. Kevin French, seconded by Mr. Douglas Gominger

Voice Vote:

Yes – 8 No – 0 Abstentions – 0

Ms. Staci Oppleman-Bedell – Resign

Motion carried unanimously

Aprv. –
Future Ready
Schools
Resolution

Based upon the recommendation of the Superintendent approved the [Future Ready Schools Resolution](#)

Motion by Mr. Douglas Gominger, seconded by Mr. J. Wilson Hughes Jr.

Voice Vote:

Yes – 8 No – 0 Abstentions – 0

Ms. Staci Oppleman-Bedell – Resign

Motion carried unanimously

Aprv. –
SWAG
Field Trips

Based upon recommendation of the Superintendent approved the following SWAG field trips in accordance with our fee schedule and educational significance as listed:

<u>Date</u>	<u>Name/Location</u>	<u>Time</u>
7/24/17	Gloucester County Library Mullica Hill, NJ	9:30am – 12:00pm
7/26/17	Fahrenheit Ceramic Studio Pitman, NJ 08071	10:30am – 12:30pm

Motion by Ms. Cheryl Potter, seconded by Mrs. Mary Snively

Voice Vote:

Yes – 8 No – 0 Abstentions – 0

Ms. Staci Oppleman-Bedell – Resign

Motion carried unanimously

LEGISLATION - Mrs. Mary Snively

Legislative Update

Based upon the signed State Budget, Mr. Joseph Collins discussed the necessary State Aid adjustments.

GLOUCESTER COUNTY SCHOOL BOARDS ASSOCIATION – Mrs. Mary Snively

None

SCHOOL BUSINESS ADMINISTRATOR’S REPORT – Mr. Joseph Collins

None

OLD BUSINESS

None

NEW BUSINESS

Mrs. Mary Snively inquired about the township committee’s progress of new development.

Mr. J. Wilson Hughes Jr. was interested in the timeline for a new board member.

CITIZENS

Aprv. –
Open Second
Public Portion

Motion by Mr. J. Wilson Hughes, Jr., seconded by Mr. Kevin French to open the second public portion

Voice Vote:

Yes – 8 No – 0 Abstentions – 0

Ms. Staci Oppleman-Bedell – Resign

Motion carried unanimously

Aprv. –
Close Second
Public Portion

Motion by Mr. J. Wilson Hughes, Jr, seconded by Mr. Douglas Gominger to close the second public portion

Voice Vote:

Yes – 8 No – 0 Abstentions – 0

Ms. Staci Oppleman-Bedell – Resign

Motion carried unanimously

EXECUTIVE SESSION

Aprv. –
Open
Executive
Session
7:42p.m.

Motion by Mr. Douglas Gominger, seconded by Mrs. Mary Snively, to enter into the executive session to discuss matters as listed.

**ELK TOWNSHIP SCHOOL DISTRICT BOARD OF EDUCATION
Resolution Authorizing Executive Session**

WHEREAS, N.J.S.A 10:4-12 allows for a Public Body to go into closed session during a Public Meeting, and

WHEREAS, the Board of Education of the Elk Township School District has deemed it necessary to go into closed session to discuss certain matters which are exempted from the Public; and

WHEREAS, the regular meeting of this Board of Education will reconvene at the conclusion of closed session, at approximately 7:46 p.m. this evening.

NOW, THEREFORE, BE IT RESOLVED that the Board of Education of the Elk Township School District will go into closed session for the following reason(s) as outlined in N.J.S.A. 10:4-12:

1. Personnel

BE IT FURTHER RESOLVED that the Board of Education hereby declares that it's discussion of the aforementioned subject(s) may be made public at a time the Board Attorney advises the Board of Education that the disclosure of the discussion will not detrimentally affect any right, interest or duty of the School District or any other entity with respect to said discussion.

BE IT FURTHER RESOLVED that the Board of Education, for the aforementioned reasons, hereby declares the public is excluded from the portion of the meeting during which the above discussion shall take place and hereby directs the Board Secretary to take the appropriate action to effectuate the terms of this resolution.

I, Joseph Collins, Board Secretary do hereby certify the above to be a true and correct copy of a resolution adopted by the Elk Township School District Board of Education at their meeting held on July 13, 2017.

Joseph M. Collins,
School Business Administrator/Board Secretary

Voice Vote:

Yes – 8 No – 0 Abstentions – 0

Ms. Staci Oppleman-Bedell – Resign

Motion carried unanimously

Aprv. –
Close
Executive
Session
7:46p.m.

Motion by Mr. Douglas Gominger, seconded by Mr. Kevin French to close executive session

Voice Vote:

Yes – 8 No – 0 Abstentions – 0

Ms. Staci Oppleman-Bedell – Resign

Motion carried unanimously

Meeting
Adjourned
7:47p.m.

Motion by Mr. J. Wilson Hughes, Jr., seconded by Mrs. Mary Snively that the meeting be adjourned at 7:47pm

Respectfully Submitted,

Joseph M. Collins,
School Business Administrator/Board Secretary