

**REGULAR BOARD MEETING OF THE ELK TOWNSHIP BOARD OF EDUCATION ON THURSDAY,
AUGUST 11, 2022 IN THE AURA SCHOOL MEDIA CENTER.**

Purpose: 2022-23 SCHOOL YEAR REGULAR BOARD MEETING FOR AUGUST
SEE PAGE (S) _____ OF MINUTES AGENDA

Special Note: THE MEETING APPROVED AND PRE-SCHEDULED BEGAN 7:00 P.M.

Board Mem.	Mrs. Colleen Barbaro	Mrs. Mary Snively
Pres.	Mr. J. Wilson Hughes, Jr.	Mrs. Angelique Stoney-Siplin - Absent
	Mrs. Joyce Massott-Burnett - Absent	Mr. Eugene Thomas
	Ms. Cheryl Potter	Mrs. Jennifer Wirtz
	Mrs. Sarah Ruczynski - Absent	

Admin. Pres. Dr. Piera Gravenor, Superintendent, Mr. Joseph Collins, Business Administrator/Board Secretary and Dr. Anthony Fitzpatrick, Assistant Superintendent

Statement: As President of the Elk Township Board of Education, I hereby certify that all provisions of the "Open Public
Regular Meeting Law" P.L. 1975, Chapter 231, have been met. Notice of this meeting was mailed to "The South Jersey
Session: Times", The Sentinel", as well as to the Municipal Clerk of Elk Township.

Pledge: Mrs. Jennifer Wirtz led the Pledge of Allegiance.

Mission Statement: Ms. Cheryl Potter read the statement below:

We strive to educate students and assist them in realizing their full potential as responsible, productive, contributing members of society by providing an educational environment in which students are challenged, differences are valued, and excellence is expected.

MINUTES:

Aprv. Minutes: Motion by Mrs. Jennifer Wirtz, seconded by Ms. Cheryl Potter to approve the minutes as listed:

1. Regular Session – 7/14/22

Voice Vote:

Yes – 5 No – 0 Abstentions – 1
Mrs. Joyce Massott-Burnett – Absent
Mrs. Sarah Ruczynski - Absent
Mrs. Mary Snively – Abstain
Mrs. Angelique Stoney-Siplin - Absent

Motion carried

COMMUNICATIONS/ PRESENTATIONS:

Mr. Wayne Murschell presented the Principals report to the Board

COMMITTEES:

PERSONNEL - Mrs. Colleen Barbaro

(all hiring is pending completion of required state paperwork and is dependent upon COVID 19 legislation and funding)

Aprv. D. Based upon the recommendation of the Superintendent approved Denise Pierce as coordinator of the Strong
Pierce Strong Assessment testing at a rate of \$150/day (one day)
Asst. Testing:

Motion by Mrs. Colleen Barbaro, seconded by Mr. J. Wilson Hughes, Jr.

Roll Call Vote:

Yes – 6 No – 0 Abstentions – 0
Mrs. Colleen Barbaro – Yes
Mr. J. Wilson Hughes, Jr. – Yes
Mrs. Joyce Massott-Burnett - Absent
Ms. Cheryl Potter – Yes
Mrs. Sarah Ruczynski – Absent
Mrs. Mary Snively – Yes
Mrs. Angelique Stoney-Siplin – Absent
Mr. Eugene Thomas - Yes
Mrs. Jennifer Wirtz -Yes

Motion carried unanimously

POLICY – Mrs. Mary Snively

Aprv. Policies/
Regulation:

Based upon the recommendation of the Superintendent approved on first reading the following policies and regulation as listed:

Policy #2415	Every Student Succeeds Act (M) (R)
Policy #3270	Professional Responsibilities (R)
Policy #5513	Care of School Property (M) (R)
Reg. #R5513	Care of School Property (M) (R)
Policy #5722	Student Journalism (M) (N)

Motion by Mrs. Mary Snively, seconded by Ms. Cheryl Potter

Voice Vote:

Yes – 6 No – 0 Abstentions – 0
Mrs. Joyce Massott-Burnett – Absent
Mrs. Sarah Ruczynski - Absent
Mrs. Angelique Stoney-Siplin - Absent

Motion carried unanimously

CURRICULUM & TECHNOLOGY – Ms. Cheryl Potter

Aprv. 22-23
Strong+ EEF:

Based upon the recommendation of the Superintendent approved the Strong+ Educator Evaluation Framework for the 2022-2023 School Year

Motion by Ms. Cheryl Potter, seconded by Mr. J. Wilson Hughes, Jr.

Voice Vote:

Yes – 6 No – 0 Abstentions – 0
Mrs. Joyce Massott-Burnett – Absent
Mrs. Sarah Ruczynski - Absent
Mrs. Angelique Stoney-Siplin - Absent

Motion carried unanimously

Aprv. 22-23
PD Dev. Plan:

Based upon the recommendation of the Superintendent approved the Elk Township School District Professional Development Plan for the 2022-2023 School Year

See Page(s) _____ of minutes

Motion by Ms. Cheryl Potter, seconded by Mrs. Mary Snively

Voice Vote:

Yes – 6 No – 0 Abstentions – 0
Mrs. Joyce Massott-Burnett – Absent
Mrs. Sarah Ruczynski - Absent
Mrs. Angelique Stoney-Siplin - Absent

Motion carried unanimously

Aprv. 22-23
Mentoring
Plan:

Based upon the recommendation of the Superintendent approved the Elk Township School District Mentoring Plan for the 2022-2023 School Year

See Page(s) _____ of minutes

Motion by Ms. Cheryl Potter, seconded by Mrs. Mary Snively

Voice Vote:

Yes – 6 No – 0 Abstentions – 0

Mrs. Joyce Massott-Burnett – Absent

Mrs. Sarah Ruczynski - Absent

Mrs. Angelique Stoney-Siplin - Absent

Motion carried unanimously

Aprv. 22-23
Tuition Rates:

Based upon the recommendation of the Superintendent approved the cost per pupil for tuition purposes for the 2022-2023 school year as listed (per Choice School Guidelines):

Pre K / K	\$ 17,859
Grade 1-5	\$ 18,379
Grade 6-8	\$ 19,260

Motion by Ms. Cheryl Potter, seconded by Mr. J. Wilson Hughes, Jr.

Voice Vote:

Yes – 6 No – 0 Abstentions – 0

Mrs. Joyce Massott-Burnett – Absent

Mrs. Sarah Ruczynski - Absent

Mrs. Angelique Stoney-Siplin - Absent

Motion carried unanimously

Aprv.
GCSSSD to
Provide Evals:

Based upon the recommendation of the Superintendent approved Gloucester County Special Services School District to provide Learning Evaluations, Social History and Psychological Evaluations as needed at a rate of \$430 per evaluation

Motion by Ms. Cheryl Potter, seconded by Mrs. Mary Snively.

Roll Call Vote:

Yes – 6 No – 0 Abstentions – 0

Mrs. Colleen Barbaro – Yes

Mr. J. Wilson Hughes, Jr. – Yes

Mrs. Joyce Massott-Burnett - Absent

Ms. Cheryl Potter – Yes

Mrs. Sarah Ruczynski – Absent

Mrs. Mary Snively – Yes

Mrs. Angelique Stoney-Siplin – Absent

Mr. Eugene Thomas - Yes

Mrs. Jennifer Wirtz -Yes

Motion carried unanimously

Aprv. IDEA
Submission:

Based upon the recommendation of the Superintendent approved the submission of the IDEA grant

Motion by Ms. Cheryl Potter, seconded by Mr. J. Wilson Hughes, Jr.

Voice Vote:

Yes – 6 No – 0 Abstentions – 0
Mrs. Joyce Massott-Burnett – Absent
Mrs. Sarah Ruczynski - Absent
Mrs. Angelique Stoney-Siplin - Absent

Motion carried unanimously

BUDGET & FINANCE/FACILITIES/CAFETERIA/TRANSPORTATION

BUDGET & FINANCE – Mrs. Mary Snively

Aprv.
Secretary's
Report:

Approved Board Secretary's Report in accordance with 18A: 17-36 and 18A: 17-9 for the month of June 2022 draft. The Board Secretary certifies that no line item account has been over expended in violation of N.J.A.C. 6A: 23A – 16.10 (c) 3 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

On File Superintendent's Office

Motion by Mrs. Mary Snively, seconded by Mr. J. Wilson Hughes, Jr.

Voice Vote:

Yes – 6 No – 0 Abstentions – 0
Mrs. Joyce Massott-Burnett – Absent
Mrs. Sarah Ruczynski - Absent
Mrs. Angelique Stoney-Siplin - Absent

Motion carried unanimously

Aprv.
Treasurer's
Report:

Approved the Treasurer Report in accordance with 18A:17-36 and 18A:17-9 for the month of June 2022 draft. The Treasurer's Report and Secretary's Report are in agreement for the month of June 2022.

See Page(s) _____ of minutes

Motion by Mrs. Mary Snively, seconded by Ms. Cheryl Potter

Voice Vote:

Yes – 6 No – 0 Abstentions – 0
Mrs. Joyce Massott-Burnett – Absent
Mrs. Sarah Ruczynski - Absent
Mrs. Angelique Stoney-Siplin - Absent

Motion carried unanimously

Aprv.
Secretary
Certification:

Approved the Board Secretary Certification, in accordance with N.J.A.C. 6A:23A – 16.10 (c) 2 which certifies that there are no changes in anticipated revenue amounts or revenue sources.

Motion by Mrs. Mary Snively, seconded by Ms. Cheryl Potter

Voice Vote:

Yes – 6 No – 0 Abstentions – 0
Mrs. Joyce Massott-Burnett – Absent
Mrs. Sarah Ruczynski - Absent
Mrs. Angelique Stoney-Siplin - Absent

Motion carried unanimously

Aprv.
BOE
Certification:

Approved Board of Education Certification – pursuant to N.J.A.C. 6A:23A – 16.10 (c) 4 We certify that after review of the secretary's monthly financial report (appropriations section) and upon consultation with the appropriate district officials, that to the best of our knowledge no major accounts or funds have been over expended

in violation of N.J.A.C. 6A:23A – 16.10 (b) and that sufficient funds are available to meet the district’s financial obligations for the remainder of the fiscal year.

See Page(s) _____ of minutes

Motion by Mrs. Mary Snively, seconded by Mr. J. Wilson Hughes, Jr.

Voice Vote:

Yes – 6 No – 0 Abstentions – 0

Mrs. Joyce Massott-Burnett – Absent

Mrs. Sarah Ruczynski - Absent

Mrs. Angelique Stoney-Siplin - Absent

Motion carried unanimously

Aprv. June
Transfer
Report:

Approved the June 2022 Transfer Report.

See Page(s) _____ of minutes

Motion by Mrs. Mary Snively, seconded by Mr. J. Wilson Hughes, Jr.

Roll Call Vote:

Yes – 6 No – 0 Abstentions – 0

Mrs. Colleen Barbaro – Yes

Mr. J. Wilson Hughes, Jr. – Yes

Mrs. Joyce Massott-Burnett - Absent

Ms. Cheryl Potter – Yes

Mrs. Sarah Ruczynski – Absent

Mrs. Mary Snively – Yes

Mrs. Angelique Stoney-Siplin – Absent

Mr. Eugene Thomas - Yes

Mrs. Jennifer Wirtz -Yes

Motion carried unanimously

Aprv.
Monthly Bill
List:

Approved the monthly bill list as distributed:

1. General Bill List	\$ 477,354.12
2. General Bill List	\$ 54,816.45
3. Hand Check	\$ 17,998.45
4. Cafeteria Bill List	\$ 136.37

See Page(s) _____ of minutes

Motion by Mrs. Mary Snively, seconded by Mr. J. Wilson Hughes, Jr.

Roll Call Vote:

Yes – 6 No – 0 Abstentions – 0

Mrs. Colleen Barbaro – Yes

Mr. J. Wilson Hughes, Jr. – Yes

Mrs. Joyce Massott-Burnett - Absent

Ms. Cheryl Potter – Yes

Mrs. Sarah Ruczynski – Absent

Mrs. Mary Snively – Yes

Mrs. Angelique Stoney-Siplin – Absent

Mr. Eugene Thomas - Yes

Mrs. Jennifer Wirtz -Yes

Motion carried unanimously

FACILITIES – Mr. J. Wilson Hughes, Jr.

(All facility requests are pending proper insurance certificates)

Aprv. Facility
Use Requests:

Based upon the recommendation of the Superintendent approved the following facility requests as listed:

<u>Organization</u>	<u>Facility Requested</u>	<u>Dates Requested</u>	<u>Time Requested</u>
Franklin Elite Girls Soccer Club -- Jeffrey Unger	All Purpose Room <i>(Soccer Practice)</i>	Mondays & Wednesdays September through January	6:00 pm through 7:30 pm
Aura Home & School -- Nicole Lucarini	All Purpose Room <i>(Dance)</i>	9/23/2022	5:00 pm through 9:00 pm
Aura Home & School -- Nicole Lucarini	Library <i>(Bookfair)</i>	10/06/2022	6:00 pm through 8:00 pm
Aura Home & School -- Nicole Lucarini	Library <i>(Meetings)</i>	9/12/2022 10/17/2022 11/14/2022 12/12/2022	6:00 pm through 9:00 pm

(All facility requests are pending proper insurance certificates)

Motion by Mr. J. Wilson Hughes, Jr., seconded by Ms. Cheryl Potter

Voice Vote:

Yes – 6 No – 0 Abstentions – 0

Mrs. Joyce Massott-Burnett – Absent

Mrs. Sarah Ruczynski - Absent

Mrs. Angelique Stoney-Siplin - Absent

Motion carried unanimously

CAFETERIA – Mrs. Colleen Barbaro

Aprv. Cafeteria
Report:

Based upon the recommendation of the Superintendent approved the June 2022 cafeteria report as listed:

Total Income	\$ 13,793.35
Total Expense	\$ (9,868.04)
Net Income or (Loss)	\$ 3,925.31
Average Daily Attendance	300
Average Daily Participation	260
Percentage of Participation	87%

Motion by Mrs. Colleen Barbaro, seconded by Ms. Cheryl Potter

Voice Vote:

Yes – 6 No – 0 Abstentions – 0

Mrs. Joyce Massott-Burnett – Absent

Mrs. Sarah Ruczynski - Absent

Mrs. Angelique Stoney-Siplin - Absent

Motion carried unanimously

Aprv. 22-23
Lunch/

Based upon the recommendation of the Superintendent approved the lunch/breakfast pricing for the 2022-2023 school year as listed:

Breakfast
Prices:

	<u>Full Price</u>	<u>Reduced Price</u>
Lunch	\$ 3.10	*\$.40
Breakfast	\$ 1.75	*\$.30
Adult	\$ 4.00	N/A

(*As of 9/1/20 there is no cost for reduced lunch due to NJ State Legislation)

Motion by Mrs. Colleen Barbaro, seconded by Mrs. Mary Snively

Voice Vote:

Yes – 6 No – 0 Abstentions – 0
Mrs. Joyce Massott-Burnett – Absent
Mrs. Sarah Ruczynski - Absent
Mrs. Angelique Stoney-Siplin - Absent

Motion carried unanimously

TRANSPORTATION - Mr. Eugene Thomas
None

SUPERINTENDENT'S REPORT

Aprv. 22
NJQSAC
District
Performance
Placement:

Based upon recommendation of the Superintendent approved the 2022 NJQSAC District Performance Placement as a high-performing school

See Page(s) _____ of minutes

Motion by Ms. Cheryl Potter, seconded by Mr. J. Wilson Hughes, Jr.

Voice Vote:

Yes – 6 No – 0 Abstentions – 0
Mrs. Joyce Massott-Burnett – Absent
Mrs. Sarah Ruczynski - Absent
Mrs. Angelique Stoney-Siplin - Absent

Motion carried unanimously

Aprv.
Reunification
MOU:

Based upon recommendation of the Superintendent approved the Reunification MOU

See Page(s) _____ of minutes

Motion by Mr. J. Wilson Hughes, Jr., seconded by Ms. Cheryl Potter

Voice Vote:

Yes – 6 No – 0 Abstentions – 0
Mrs. Joyce Massott-Burnett – Absent
Mrs. Sarah Ruczynski - Absent
Mrs. Angelique Stoney-Siplin - Absent

Motion carried unanimously

Aprv.
HIB Report:

Based upon recommendation of the Superintendent approved the June 2022 HIB report.

Motion by Mr. J. Wilson Hughes, Jr., seconded by Mrs. Mary Snively

Voice Vote:

Yes – 6 No – 0 Abstentions – 0
Mrs. Joyce Massott-Burnett – Absent
Mrs. Sarah Ruczynski - Absent
Mrs. Angelique Stoney-Siplin - Absent

Motion carried unanimously

Aprv.
Board Reports:

Based upon recommendation of the Superintendent acknowledge the receipt of the following reports as listed:

- Enrollment – N/A
- Staff Attendance
- Nurse’s Report – N/A
- HIB Report – July 2022
- Facility Manager’s Report
- Principal’s Report
- Fire Drills/Crisis Drills

	Date	Time
Fire Drill	7/27/2022	11:28am
Lockdown Drill	7/27/2022	10:30am

Motion by Ms. Cheryl Potter, seconded by Mrs. Mary Snively

Voice Vote:

Yes – 6 No – 0 Abstentions – 0
Mrs. Joyce Massott-Burnett – Absent
Mrs. Sarah Ruczynski - Absent
Mrs. Angelique Stoney-Siplin - Absent

Motion carried unanimously

LEGISLATION - Ms. Cheryl Potter

None

GLOUCESTER COUNTY SCHOOL BOARDS ASSOCIATION – Mrs. Sarah Ruczynski

None

SCHOOL BUSINESS ADMINISTRATOR’S REPORT – Mr. Joseph Collins

Aprv.
Participation in
TIPS NCPA:

Based upon recommendation of the Superintendent approved the participation in the TIPS National Cooperative Purchasing Agreement

Motion by Ms. Cheryl Potter, seconded by Mrs. Mary Snively

Voice Vote:

Yes – 6 No – 0 Abstentions – 0
Mrs. Joyce Massott-Burnett – Absent
Mrs. Sarah Ruczynski - Absent
Mrs. Angelique Stoney-Siplin - Absent

Motion carried unanimously

OLD BUSINESS

None

NEW BUSINESS

None

Adjourn
meeting
7:40 p.m.:

Motion by Mr. J. Wilson Hughes, Jr., seconded by Mrs. Mary Snively that the meeting be adjourned at 7:40 p.m.

Voice Vote:

Yes – 6 No – 0 Abstentions – 0

Mrs. Joyce Massott-Burnett – Absent

Mrs. Sarah Ruczynski - Absent

Mrs. Angelique Stoney-Siplin - Absent

Motion carried unanimously

Respectfully Submitted,

Joseph M. Collins,
School Business Administrator/Board Secretary