

**REGULAR BOARD MEETING OF THE ELK TOWNSHIP BOARD OF EDUCATION ON THURSDAY,
JUNE 8, 2023 IN THE AURA SCHOOL MEDIA CENTER.**

Purpose: 2022-23 SCHOOL YEAR REGULAR BOARD MEETING FOR JUNE
SEE PAGE (S) _____ OF MINUTES AGENDA

Special Note: THE MEETING APPROVED AND PRE-SCHEDULED BEGAN 7:00 P.M.

Board Mem.	Mrs. Colleen Barbaro	Mrs. Sarah Ruczynski - Absent
Pres.	Mr. J. Wilson Hughes, Jr.	Mrs. Mary Snively
	Mrs. Joyce Massott-Burnett	Mrs. Angelique Stoney Siplin
	Mrs. Lynette Peterson - Absent	Mr. Eugene Thomas
	Ms. Cheryl Potter	

Admin. Pres. Dr. Piera Gravenor, Superintendent, Mr. Joseph Collins, Business Administrator/Board Secretary and Dr. Anthony Fitzpatrick, Assistant Superintendent

Statement: As Board President of the Elk Township Board of Education, I hereby certify that all provisions of the "Open
Regular Public Meeting Law" P.L. 1975, Chapter 231, have been met. Notice of this meeting was mailed to "The South
Session: Jersey Times", "The Sentinel", as well as to the Municipal Clerk of Elk Township.

Pledge: Mrs. Joyce Massott-Burnett led the Pledge of Allegiance.

Mission Statement: Mrs. Joyce Massott-Burnett read the below statement:

We strive to educate students and assist them in realizing their full potential as responsible, productive, contributing members of society by providing an educational environment in which students are challenged, differences are valued, and excellence is expected.

MINUTES:

Aprv. Minutes: Motion by Mr. J. Wilson Hughes, Jr., seconded by Ms. Cheryl Potter to approve the May 4, 2023 minutes as listed:

1. Regular Session
2. Public Hearing

Voice Vote:

Yes – 7 No – 0 Abstentions – 0

Mrs. Lynette Peterson - Absent

Mrs. Sarah Ruczynski - Absent

Motion carried unanimously

COMMUNICATIONS/ PRESENTATIONS:

Dr. Piera Gravenor informed the Board that Scott Schriver Aura Art Teacher has submitted his formal resignation

Dr. Piera Gravenor formally introduced Kevin Donahue as the new Aura Elementary Principal
Mr. Kevin Donahue thanked the Board for the opportunity to join the Aura Elementary School Family

CITIZENS:

Aprv. Open First Public Portion: Motion by Mr. Eugene Thomas, seconded by Mr. J. Wilson Hughes, Jr. to open the first public portion

Voice Vote:

Yes – 7 No – 0 Abstentions – 0

Mrs. Lynette Peterson - Absent

Mrs. Sarah Ruczynski - Absent

Motion carried unanimously

Aura Home and School Association informed the Board that they are currently planning activities for the 2023-2024 school year, also that fun day will be held in June

Aprv.
Close First
Public Portion:

Motion by Mr. J. Wilson Hughes, Jr, seconded by Mrs. Angelique Stoney-Siplin to close the first public portion

Voice Vote:
Yes – 7 No – 0 Abstentions – 0
Mrs. Lynette Peterson - Absent
Mrs. Sarah Ruczynski - Absent

Motion carried unanimously

COMMITTEES:

PERSONNEL - Mr. Eugene Thomson
(all hiring is pending completion of required state paperwork)

Aprv. H.
Friddell 23-24
Teacher:

Based upon the recommendation of the Superintendent approved the following new teaching staff hire as listed:

<u>Name</u>	<u>Step</u>	<u>Degree</u>	<u>Salary</u>	<u>Effective</u>
Hope Friddell	1	BA	\$53,363	9/1/2023

Motion by Mr. Eugene Thomas, seconded by Ms. Cheryl Potter

Voice Vote:
Yes – 7 No – 0 Abstentions – 0
Mrs. Lynette Peterson - Absent
Mrs. Sarah Ruczynski - Absent

Motion carried unanimously

Aprv. Art
Teacher Day
Increase:

Based upon the recommendation of the Superintendent approved the increase of days for the Art Teacher position to move from four days per week to five effective September 1, 2023

Motion by Mr. Eugene Thomas, seconded by Mr. J. Wilson Hughes, Jr.

Voice Vote:
Yes – 7 No – 0 Abstentions – 0
Mrs. Lynette Peterson - Absent
Mrs. Sarah Ruczynski - Absent

Motion carried unanimously

Aprv. K.
Donahue 23-24
Principal:

Based upon the recommendation of the Superintendent approved Kevin Donahue as Principal at a salary of \$115,000, effective July 1, 2023

Motion by Mr. Eugene Thomas, seconded by Ms. Cheryl Potter

Roll Call Vote:
Yes – 7 No – 0 Abstentions – 0
Mrs. Colleen Barbaro – Yes
Mr. J. Wilson Hughes, Jr. – Yes
Mrs. Joyce Massott-Burnett - Yes
Mrs. Lynette Peterson - Absent
Ms. Cheryl Potter – Yes
Mrs. Sarah Ruczynski - Absent
Mrs. Mary Snively – Yes

Mrs. Angelique Stoney-Siplin – Yes
Mr. Eugene Thomas – Yes

Motion carried unanimously

Aprv. K.
Donahue 23-24
Positions:

Based upon the recommendation of the Superintendent approved Mr. Kevin Donahue, Principal to the following positions for the 2023-2024 school year

1. Affirmative Action Officer
2. Attendance Officer
3. Issuing Officer for working papers
4. Safety Official

Motion by Mr. Eugene Thomas, seconded by Mrs. Angelique Stoney-Siplin

Voice Vote:

Yes – 7 No – 0 Abstentions – 0

Mrs. Lynette Peterson - Absent

Mrs. Sarah Ruczynski - Absent

Motion carried unanimously

Aprv. D.
Davenport
Admin. Asst.:

Based upon the recommendation of the Superintendent approved Deanna Davenport as an administrative assistant at \$40,000/yr, effective July 1, 2023

Motion by Mr. Eugene Thomas, seconded by Mrs. Angelique Stoney-Siplin

Roll Call Vote:

Yes – 7 No – 0 Abstentions – 0

Mrs. Colleen Barbaro – Yes

Mr. J. Wilson Hughes, Jr. – Yes

Mrs. Joyce Massott-Burnett - Yes

Mrs. Lynette Peterson - Absent

Ms. Cheryl Potter – Yes

Mrs. Sarah Ruczynski - Absent

Mrs. Mary Snively – Yes

Mrs. Angelique Stoney-Siplin – Yes

Mr. Eugene Thomas – Yes

Motion carried unanimously

Aprv. 2023
ESS Summer
Aides:

Based upon the recommendation of the Superintendent approved the following ESS aides for the 2023 Summer Program as listed (*pending ESS contract amendment*):

Amanda Bosco	Jen Seeney
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Motion by Mr. Eugene Thomas, seconded by Mrs. Angelique Stoney-Siplin

Voice Vote:

Yes – 7 No – 0 Abstentions – 0

Mrs. Lynette Peterson - Absent

Mrs. Sarah Ruczynski - Absent

Motion carried unanimously

Aprv. K.
Kramme
Resignation:

Based upon the recommendation of the Superintendent approved the resignation of Kerry Kramme effective June 30, 2023

Motion by Mr. Eugene Thomas, seconded by Mrs. Angelique Stoney-Siplin

Voice Vote:

Yes – 7 No – 0 Abstentions – 0

Mrs. Lynette Peterson - Absent
Mrs. Sarah Ruczynski - Absent

Motion carried unanimously

Aprv. Teachers
for 2023
Summer
Program:

Based upon the recommendation of the Superintendent approved the following teachers for the 2023 Summer Program at a previously approved rate as listed (*not to exceed 20 days*):

Brianna Anderson	Dina Holmes	Steven Keane
Paige Nelson	David Paoline	Scott Schriver
Kim Williams	♦Russell Traina	♦Julia Bretan

♦ pending completion of required state paperwork

Motion by Mr. Eugene Thomas, seconded by Mrs. Angelique Stoney-Siplin

Voice Vote:

Yes – 7 No – 0 Abstentions – 0

Mrs. Lynette Peterson - Absent
Mrs. Sarah Ruczynski - Absent

Motion carried unanimously

Aprv. CST
2023 Summer
Days:

Based upon the recommendation of the Superintendent approved the following Child Study Team members at a rate of \$160.00 per day, maximum 7 days for the 2023 summer as listed:

Brooke-Rose Tharp-Traina	Denise Pierce
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Motion by Mr. Eugene Thomas, seconded by Mrs. Angelique Stoney-Siplin

Roll Call Vote:

Yes – 7 No – 0 Abstentions – 0

Mrs. Colleen Barbaro – Yes
Mr. J. Wilson Hughes, Jr. – Yes
Mrs. Joyce Massott-Burnett - Yes
Mrs. Lynette Peterson - Absent
Ms. Cheryl Potter – Yes
Mrs. Sarah Ruczynski - Absent
Mrs. Mary Snively – Yes
Mrs. Angelique Stoney-Siplin – Yes
Mr. Eugene Thomas – Yes

Motion carried unanimously

Aprv. 2023
Summer Voice
Camp
Advisors:

Based upon the recommendation of the Superintendent approved the following staff members as advisors for the 2023 Student Voice Summer Camp at a rate of \$275 per day for a total of two days at a previously approved rate:

Steven Keane	David Paoline
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(to be paid through Student Voice Climate Transformation Grant funds)

Motion by Mr. Eugene Thomas, seconded by Mrs. Angelique Stoney-Siplin

Voice Vote:

Yes – 7 No – 0 Abstentions – 0

Mrs. Lynette Peterson - Absent
Mrs. Sarah Ruczynski - Absent

Motion carried unanimously

Aprv. 2023
Summer
Tutors:

Based upon the recommendation of the Superintendent approved the following 2023 summer tutors at a rate of \$27.00 per hour as listed:

Sandi Chacker	♦Russell Traina
Dina Holmes	♦Julia Bretan

♦ pending completion of required state paperwork

Motion by Mr. Eugene Thomas, seconded by Ms. Cheryl Potter

Voice Vote:

Yes – 7 No – 0 Abstentions – 0

Mrs. Lynette Peterson - Absent

Mrs. Sarah Ruczynski - Absent

Motion carried unanimously

Aprv. T.
Schiavone
Homeless
Liaison:

Based upon the recommendation of the Superintendent approved Taylor Schiavone, administrative assistant, as Homeless Liaison

Motion by Mr. Eugene Thomas, seconded by Mrs. Angelique Stoney-Siplin

Voice Vote:

Yes – 7 No – 0 Abstentions – 0

Mrs. Lynette Peterson - Absent

Mrs. Sarah Ruczynski - Absent

Motion carried unanimously

POLICY – Mr. Eugene Thomas

Aprv. Policies/
Regulation:

Based upon the recommendation of the Superintendent approved on first reading the following policies and regulation as listed:

Policy # P5305	Health Services Personnel (M) (R)
Policy # P5308	Student Health Records (M) (R)
Reg. # R5308	Student Health Records (M) (R)

Motion by Mr. Eugene Thomas, seconded by Mrs. Angelique Stoney-Siplin

Voice Vote:

Yes – 7 No – 0 Abstentions – 0

Mrs. Lynette Peterson - Absent

Mrs. Sarah Ruczynski - Absent

Motion carried unanimously

CURRICULUM & TECHNOLOGY – Ms. Cheryl Potter

Aprv.
Extension for
EDM
Consulting,
LLC:

Based upon the recommendation of the Superintendent approved the extension of the current contract with EDM Consulting, LLC for instructional coaching services from June 21, 2023 to June 30, 2023 at a previously approved rate

Motion by Ms. Cheryl Potter, seconded by Mrs. Angelique Stoney-Siplin

Voice Vote:

Yes – 7 No – 0 Abstentions – 0

Mrs. Lynette Peterson - Absent

Mrs. Sarah Ruczynski - Absent

Motion carried unanimously

Aprv. EDM Consulting, LLC:

Based upon the recommendation of the Superintendent approved EDM Consulting, LLC for instructional coaching services from July 1, 2023 to June 30, 2024 at an amount not to exceed \$100,000 through the ESSER-III grant

Motion by Ms. Cheryl Potter, seconded by Mr. J. Wilson Hughes, Jr.

Roll Call Vote:

Yes – 7 No – 0 Abstentions – 0

Mrs. Colleen Barbaro – Yes

Mr. J. Wilson Hughes, Jr. – Yes

Mrs. Joyce Massott-Burnett - Yes

Mrs. Lynette Peterson - Absent

Ms. Cheryl Potter – Yes

Mrs. Sarah Ruczynski - Absent

Mrs. Mary Snively – Yes

Mrs. Angelique Stoney-Siplin – Yes

Mr. Eugene Thomas – Yes

Motion carried unanimously

Aprv. FY24 ESEA Grant Application:

Based upon the recommendation of the Superintendent approved submission of the FY24 ESEA Grant Application

Motion by Ms. Cheryl Potter, seconded by Mrs. Angelique Stoney-Siplin

Voice Vote:

Yes – 7 No – 0 Abstentions – 0

Mrs. Lynette Peterson - Absent

Mrs. Sarah Ruczynski - Absent

Motion carried unanimously

Aprv. FY24 NJDOE Preschool Expansion Grant Application:

Based upon the recommendation of the Superintendent approved submission of the FY24 NJDOE Preschool Expansion Grant Application

Motion by Ms. Cheryl Potter, seconded by Mrs. Angelique Stoney-Siplin

Voice Vote:

Yes – 7 No – 0 Abstentions – 0

Mrs. Lynette Peterson - Absent

Mrs. Sarah Ruczynski - Absent

Motion carried unanimously

Aprv. B. Rucci/M. Berner Ins. Support:

Based upon the recommendation of the Superintendent approved Brianna Rucci and Dr. Michael Berner to provide instructional support at a rate of \$5,000 a year each paid through ESSER II funds for 2023-2024

Motion by Ms. Cheryl Potter, seconded by Ms. Angelique Stoney-Siplin

Roll Call Vote:

Yes – 7 No – 0 Abstentions – 0

Mrs. Colleen Barbaro – Yes

Mr. J. Wilson Hughes, Jr. – Yes

Mrs. Joyce Massott-Burnett - Yes

Mrs. Lynette Peterson - Absent

Ms. Cheryl Potter – Yes

Mrs. Sarah Ruczynski - Absent

Mrs. Mary Snively – Yes

Mrs. Angelique Stoney-Siplin – Yes

Mr. Eugene Thomas – Yes

Motion carried unanimously

Aprv. FY22
Updated Safe
Return Plan:

Based upon the recommendation of the Superintendent approved the updated FY22 Safe Return Plan

Motion by Ms. Cheryl Potter, seconded by Mrs. Angelique Stoney-Siplin

Voice Vote:

Yes – 7 No – 0 Abstentions – 0

Mrs. Lynette Peterson - Absent

Mrs. Sarah Ruczynski - Absent

Motion carried unanimously

Aprv. PBSIS/
Restorative
Practice Staff:

Based upon the recommendation of the Superintendent approved the following staff members to revise the Aura PBSIS system as well as develop the implementation of restorative practices for a total of three days at a rate of \$275 per day or \$45 per hour during the summer of 2023:

Dina Holmes	Scott Schriver
Steven Keane	

(to be paid through Student Voice Climate Transformation Grant Funds)

Motion by Ms. Cheryl Potter, seconded by Ms. Angelique Stoney-Siplin

Roll Call Vote:

Yes – 7 No – 0 Abstentions – 0

Mrs. Colleen Barbaro – Yes

Mr. J. Wilson Hughes, Jr. – Yes

Mrs. Joyce Massott-Burnett - Yes

Mrs. Lynette Peterson - Absent

Ms. Cheryl Potter – Yes

Mrs. Sarah Ruczynski - Absent

Mrs. Mary Snively – Yes

Mrs. Angelique Stoney-Siplin – Yes

Mr. Eugene Thomas – Yes

Motion carried unanimously

Aprv. 2023
Curriculum
Writing Staff:

Based upon the recommendation of the Superintendent approved the following 2023 Curriculum Writing assignments at a previously approved rate:

Creative Arts Electives - 3 days
TBD
Technology Enrichment/Robotics - 3 days
David Paoline
Service Learning - 3 days
Dina Holmes
Music Enrichment - 3 days
Hope Friddell

Motion by Ms. Cheryl Potter, seconded by Mrs. Angelique Stoney-Siplin

Voice Vote:

Yes – 7 No – 0 Abstentions – 0

Mrs. Lynette Peterson - Absent

Mrs. Sarah Ruczynski - Absent

Motion carried unanimously

Aprv. Hewitt
Psychiatric for
22/23 – 23/24
School Year:

Based upon the recommendation of the Superintendent approved Hewitt Psychiatric, PC to complete Psychiatric Evaluations as needed at a rate of \$600 per evaluation for the 2022-2023 and 2023-2024 school years

Motion by Ms. Cheryl Potter, seconded by Ms. Angelique Stoney-Siplin

Roll Call Vote:

Yes – 7 No – 0 Abstentions – 0
Mrs. Colleen Barbaro – Yes
Mr. J. Wilson Hughes, Jr. – Yes
Mrs. Joyce Massott-Burnett - Yes
Mrs. Lynette Peterson - Absent
Ms. Cheryl Potter – Yes
Mrs. Sarah Ruczynski - Absent
Mrs. Mary Snively – Yes
Mrs. Angelique Stoney-Siplin – Yes
Mr. Eugene Thomas – Yes

Motion carried unanimously

Aprv. Staff for
2 Days of
Summer Work:

Based upon the recommendation of the Superintendent approved the following staff members for two days of collaborative work to develop progress reports for Basic Skills/Intervention and ESL Progress Reports at a previously approved rate:

Jennifer Everwine	Paige Starr
Donna Foote	Mary Beth Warfield
Tara Palma	Dawn Williams
Kristen Plowman	

Motion by Ms. Cheryl Potter, seconded by Mrs. Angelique Stoney-Siplin

Voice Vote:

Yes – 7 No – 0 Abstentions – 0
Mrs. Lynette Peterson - Absent
Mrs. Sarah Ruczynski - Absent

Motion carried unanimously

Aprv. Staff for
2 Days of
Summer Work:

Based upon the recommendation of the Superintendent approved the following staff members for two days of collaborative work in revising the district’s standards-based report cards and gradebook practices at a previously approved rate:

Ashley Davis	Kristen Molinari
Erin Genzel	Tara Palma
Heather Gonnelli	Mary Beth Warfield
Ryan Malloy	Kimberly Williams

Motion by Ms. Cheryl Potter, seconded by Mrs. Angelique Stoney-Siplin

Voice Vote:

Yes – 7 No – 0 Abstentions – 0
Mrs. Lynette Peterson - Absent
Mrs. Sarah Ruczynski - Absent

Motion carried unanimously

Aprv. Student
Voice Summer
Camp:

Based upon the recommendation of the Superintendent approved Student Voice Summer Camp, July 10, 2023 through July 20, 2023, Monday through Thursday, 12:45 pm - 3:00 pm for students going into grades 3 through 6

Motion by Ms. Cheryl Potter, seconded by Mrs. Angelique Stoney-Siplin

Voice Vote:

Yes – 7 No – 0 Abstentions – 0

Mrs. Lynette Peterson - Absent

Mrs. Sarah Ruczynski - Absent

Motion carried unanimously

Aprv. Non-
Unit Vacation
Carry Over:

Based upon the recommendation of the Superintendent approved the Non-Unit vacation days to be carried over to the 2023-2024 school year

See Page(s) _____ of minutes

Motion by Ms. Cheryl Potter, seconded by Mrs. Angelique Stoney-Siplin

Voice Vote:

Yes – 7 No – 0 Abstentions – 0

Mrs. Lynette Peterson - Absent

Mrs. Sarah Ruczynski - Absent

Motion carried unanimously

BUDGET & FINANCE/FACILITIES/CAFETERIA/TRANSPORTATION

BUDGET & FINANCE – Mrs. Angelique Stoney-Siplin

Aprv.
Secretary's
Report:

Approved Board Secretary's Report in accordance with 18A: 17-36 and 18A: 17-9 for the month of April 2023. The Board Secretary certifies that no line item account has been over expended in violation of N.J.A.C. 6A: 23A – 16.10 (c) 3 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

On File Superintendent's Office

Motion by Mrs. Angelique Stoney-Siplin, seconded by Mr. Eugene Thomas

Voice Vote:

Yes – 7 No – 0 Abstentions – 0

Mrs. Lynette Peterson - Absent

Mrs. Sarah Ruczynski - Absent

Motion carried unanimously

Aprv.
Treasury
Report:

Approved the Treasurer Report in accordance with 18A:17-36 and 18A:17-9 for the month of April 2023. The Treasurer's Report and Secretary's Report are in agreement for the month of April 2023.

See Page(s) _____ of minutes

Motion by Mrs. Angelique Stoney-Siplin, seconded by Mr. Eugene Thomas

Voice Vote:

Yes – 7 No – 0 Abstentions – 0

Mrs. Lynette Peterson - Absent

Mrs. Sarah Ruczynski - Absent

Motion carried unanimously

Aprv. Secretary Certification: Approved the Board Secretary Certification, in accordance with N.J.A.C. 6A:23A – 16.10 (c) 2 which certifies that there are no changes in anticipated revenue amounts or revenue sources.

Motion by Mrs. Angelique Stoney-Siplin, seconded by Mr. Eugene Thomas

Voice Vote:

Yes – 7 No – 0 Abstentions – 0

Mrs. Lynette Peterson - Absent

Mrs. Sarah Ruczynski - Absent

Motion carried unanimously

Aprv. BOE Certification: Approved Board of Education Certification – pursuant to N.J.A.C. 6A:23A – 16.10 (c) 4. We certify that after review of the secretary’s monthly financial report (appropriations section) and upon consultation with the appropriate district officials, that to the best of our knowledge no major accounts or funds have been over expended in violation of N.J.A.C. 6A:23A – 16.10 (b) and that sufficient funds are available to meet the district’s financial obligations for the remainder of the fiscal year.

See Page(s) _____ of minutes

Motion by Mrs. Angelique Stoney-Siplin, seconded by Mr. Eugene Thomas

Voice Vote:

Yes – 7 No – 0 Abstentions – 0

Mrs. Lynette Peterson - Absent

Mrs. Sarah Ruczynski - Absent

Motion carried

Aprv. April Transfer Report: Approved the April Transfer Report.

See Page(s) _____ of minutes

Motion by Mrs. Angelique Stoney-Siplin, seconded by Mrs. Cheryl Potter

Roll Call Vote:

Yes – 7 No – 0 Abstentions – 0

Mrs. Colleen Barbaro – Yes

Mr. J. Wilson Hughes, Jr. – Yes

Mrs. Joyce Massott-Burnett - Yes

Mrs. Lynette Peterson - Absent

Ms. Cheryl Potter – Yes

Mrs. Sarah Ruczynski - Absent

Mrs. Mary Snively – Yes

Mrs. Angelique Stoney-Siplin – Yes

Mr. Eugene Thomas – Yes

Motion carried unanimously

Aprv. Monthly Bill List: Approved the monthly bill list as distributed:

1. General Bill List	\$ 630,791.77
2. Hand Check	\$ 23,805.68
3. Cafeteria Bill List	\$ 18,078.93

See Page(s) _____ of minutes

Motion by Mrs. Angelique Stoney-Siplin, seconded by Mr. J. Wilson Hughes, Jr.

Roll Call Vote:

Yes – 7 No – 0 Abstentions – 0

Mrs. Colleen Barbaro – Yes

Mr. J. Wilson Hughes, Jr. – Yes
 Mrs. Joyce Massott-Burnett - Yes
 Mrs. Lynette Peterson - Absent
 Ms. Cheryl Potter – Yes (abstained on check # 008869)
 Mrs. Sarah Ruczynski - Absent
 Mrs. Mary Snively – Yes
 Mrs. Angelique Stoney-Siplin – Yes
 Mr. Eugene Thomas – Yes

Motion carried unanimously

FACILITIES – Mr. J. Wilson Hughes, Jr.
(All facility requests are pending proper insurance certificates)
 None

CAFETERIA – Mrs. Colleen Barbaro

Aprv. Cafeteria
 Report:

Based upon the recommendation of the Superintendent approved the April 2023 cafeteria report as listed:

Total Income	\$ 12,786.98
Total Expense	\$ (15,779.50)
Net Income or (Loss)	\$ (2,992.52)
Average Daily Attendance	313
Average Daily Participation	201
Percentage of Participation	64%

Motion by Mrs. Colleen Barbaro, seconded by Mr. J. Wilson Hughes, Jr.

Voice Vote:

Yes – 7 No – 0 Abstentions – 0
 Mrs. Lynette Peterson - Absent
 Mrs. Sarah Ruczynski - Absent

Motion carried unanimously

Aprv. Nutri-
 Serve Contract:

Based upon the recommendation of the Superintendent approved the Nutri-Serve Food Management Contract for the 2023-2024 school year in the amount of \$19,138.00 (3.6% increase from 2022-2023)

Motion by Mrs. Colleen Barbaro, seconded by Mrs. Angelique Stoney-Siplin

Roll Call Vote:

Yes – 7 No – 0 Abstentions – 0
 Mrs. Colleen Barbaro – Yes
 Mr. J. Wilson Hughes, Jr. – Yes
 Mrs. Joyce Massott-Burnett - Yes
 Mrs. Lynette Peterson - Absent
 Ms. Cheryl Potter – Yes
 Mrs. Sarah Ruczynski - Absent
 Mrs. Mary Snively – Yes
 Mrs. Angelique Stoney-Siplin – Yes
 Mr. Eugene Thomas – Yes

Motion carried unanimously

Nutri-Serve Monthly Report: For the information of the Board the Nutri-Serve monthly report is attached
See Page(s) _____ of minutes

TRANSPORTATION - Mrs. Colleen Barbaro

Aprv. 23-24 Coop. Trans. Agreement with GCSSSD: Based upon the recommendation of the Superintendent approved participation in the 2023-2024 Cooperative Transportation Services agreement with Gloucester County Special Services School District
Motion by Mrs. Colleen Barbaro, seconded by Mr. J. Wilson Hughes, Jr.

Roll Call Vote:
Yes – 7 No – 0 Abstentions – 0
Mrs. Colleen Barbaro – Yes
Mr. J. Wilson Hughes, Jr. – Yes
Mrs. Joyce Massott-Burnett - Yes
Mrs. Lynette Peterson - Absent
Ms. Cheryl Potter – Yes
Mrs. Sarah Ruczynski - Absent
Mrs. Mary Snively – Yes
Mrs. Angelique Stoney-Siplin – Yes
Mr. Eugene Thomas – Yes

Motion carried unanimously

SUPERINTENDENT'S REPORT

Aprv. HIB Report: Based upon recommendation of the Superintendent approved the April 2023 HIB report as previously submitted
Motion by Ms. Cheryl Potter, seconded by Mr. J. Wilson Hughes, Jr.

Voice Vote:
Yes – 7 No – 0 Abstentions – 0
Mrs. Lynette Peterson - Absent
Mrs. Sarah Ruczynski - Absent

Motion carried unanimously

Aprv. Board Reports: Based upon recommendation of the Superintendent acknowledged the receipt of the following reports as listed:

- Enrollment
- Staff Attendance
- Nurse's Report
- HIB Report – May 2023
- Facility Manager's Report
- Principal's Report*
- Fire Drills/Crisis Drills

	Date	Time
Fire Drill	05/31/2023	2:41 pm
Secure Drill	05/31/2023	2:05 pm

Motion by Mr. Eugene Thomas, seconded by Mr. J. Wilson Hughes, Jr.

Voice Vote:
Yes – 7 No – 0 Abstentions – 0
Mrs. Lynette Peterson - Absent
Mrs. Sarah Ruczynski - Absent

Motion carried unanimously

LEGISLATION - Mrs. Mary Snively

Mrs. Mary Snively questioned if the district had received information addressing Gender Bias Guidelines Dr. Piera Gravenor stated that the district has received the guidelines

Mrs. Mary Snively informed the Board that NJ Digest offers many topics on Board Responsibilities

GLOUCESTER COUNTY SCHOOL BOARDS ASSOCIATION – Ms. Cheryl Potter

Ms. Cheryl Potter informed the Board that the fees for the NJSBA are increasing due to the need for more staff and services

Ms. Cheryl Potter informed the Board that at the most recent legislative meeting the members were informed that teachers are leaving the teaching profession due to the requirements that are being put on them

SCHOOL BUSINESS ADMINISTRATOR’S REPORT – Mr. Joseph Collins

Aprv. Balance
Transfer form
Capital
Reserve
Account:

Based upon recommendation of the Superintendent approved the available balance transfer as of the end of the year to the capital reserve account up to an amount of \$500,000

Motion by Mr. J. Wilson Hughes, Jr., seconded by Ms. Cheryl Potter

Voice Vote:

Yes – 7 No – 0 Abstentions – 0

Mrs. Lynette Peterson - Absent

Mrs. Sarah Ruczynski - Absent

Motion carried unanimously

Aprv. Balance
Transfer from
Maint. Reserve
Account:

Based upon recommendation of the Superintendent approved the available balance transfer as of the end of the year to the maintenance reserve account up to an amount of \$250,000

Motion by Mr. J. Wilson Hughes, Jr., seconded by Mrs. Angelique Stoney-Siplin

Voice Vote:

Yes – 7 No – 0 Abstentions – 0

Mrs. Lynette Peterson - Absent

Mrs. Sarah Ruczynski - Absent

Motion carried unanimously

Aprv. Shared
Services:

Based upon recommendation of the Superintendent approved the Delsea Regional School District shared services with Elk Township Board of Education as listed:

1. Superintendent
2. Assistant Superintendent/Curriculum Supervisor
3. IT Services
4. Child Study Team Director
5. Transportation Services
6. Facilities Manager
7. Business Office Services
8. Transportation Coordinator

Motion by Mr. J. Wilson Hughes, Jr., seconded by Mrs. Angelique Stoney-Siplin

Voice Vote:

Yes – 7 No – 0 Abstentions – 0

Mrs. Lynette Peterson - Absent

Mrs. Sarah Ruczynski - Absent

Motion carried unanimously

Aprv. Shared
Services:

Based upon recommendation of the Superintendent approved the Elk Township Board of Education Shared Services with Delsea Regional School District as listed:

1. Maintenance Mechanic
2. Educational Research Coordinator

Motion by Mrs. Angelique Stoney-Siplin, seconded by Mr. J. Wilson Hughes, Jr.

Voice Vote:

Yes – 7 No – 0 Abstentions – 0

Mrs. Lynette Peterson - Absent

Mrs. Sarah Ruczynski - Absent

Motion carried unanimously

Aprv. Dr. P.
Gravenor
23-24
Contract:

Motion by Mrs. Angelique Stoney-Siplin, seconded by Mr. J. Wilson Hughes, Jr. to approve 2023-2024 employment contract for Dr. Piera Gravenor, Superintendent

Voice Vote:

Yes – 7 No – 0 Abstentions – 0

Mrs. Lynette Peterson - Absent

Mrs. Sarah Ruczynski - Absent

Motion carried unanimously

Aprv. Dr. A.
Fitzpatrick
23-24
Contract:

Motion by Mrs. Angelique Stoney-Siplin, seconded by Mr. J. Wilson Hughes, Jr. to approve 2023-2024 employment contract for Dr. Anthony Fitzpatrick, Assistant Superintendent/Curriculum Supervisor

Voice Vote:

Yes – 7 No – 0 Abstentions – 0

Mrs. Lynette Peterson - Absent

Mrs. Sarah Ruczynski - Absent

Motion carried unanimously

Aprv. J. Collins
23-24 Contract:

Motion by Mrs. Angelique Stoney-Siplin, seconded by Mr. J. Wilson Hughes, Jr. to approve 2023-2024 employment contract for Joseph Collins, School Business Administrator

Voice Vote:

Yes – 7 No – 0 Abstentions – 0

Mrs. Lynette Peterson - Absent

Mrs. Sarah Ruczynski - Absent

Motion carried unanimously

OLD BUSINESS

None

NEW BUSINESS

None

CITIZENS

Aprv.
Open Second
Public Portion:

Motion by Mr. Eugene Thomas, seconded by Mr. J. Wilson Hughes, Jr. to open the second public portion

Voice Vote:

Yes – 7 No – 0 Abstentions – 0

Mrs. Lynette Peterson - Absent

Mrs. Sarah Ruczynski - Absent

Motion carried unanimously

Ms. Nicole Lucarini questioned if Aura had been able to run electives in the past
Dr. Anthony Fitzpatrick stated that this is the first time that the district has enough staff to run the electives

Aprv.
Close Second
Public Portion:

Motion by Mr. J. Wilson Hughes, Jr., seconded by Mr. Eugene Thomas to close the second public portion

Voice Vote:

Yes – 7 No – 0 Abstentions – 0

Mrs. Lynette Peterson - Absent

Mrs. Sarah Ruczynski - Absent

Motion carried unanimously

EXECUTIVE SESSION:

Executive
Session Begins
7:58 p.m.:

Motion by Ms. Cheryl Potter, seconded by Mrs. Angelique Stoney-Siplin to enter into the executive session to discuss matters as listed

**ELK TOWNSHIP SCHOOL DISTRICT BOARD OF EDUCATION
Resolution Authorizing Executive Session**

WHEREAS, N.J.S.A 10:4-12 allows for a Public Body to go into closed session during a Public Meeting, and

WHEREAS, the Board of Education of the Elk Township School District has deemed it necessary to go into closed session to discuss certain matters which are exempted from the Public; and

WHEREAS, the regular meeting of this Board of Education will reconvene at the conclusion of closed session, at approximately 8:54 p.m. this evening.

NOW, THEREFORE, BE IT RESOLVED that the Board of Education of the Elk Township School District will go into closed session for the following reason(s) as outlined in N.J.S.A. 10:4-12:

1. Superintendent's evaluation

BE IT FURTHER RESOLVED that the Board of Education hereby declares that it's discussion of the aforementioned subject(s) may be made public at a time the Board Attorney advises the Board of Education that the disclosure of the discussion will not detrimentally affect any right, interest or duty of the School District or any other entity with respect to said discussion.

BE IT FURTHER RESOLVED that the Board of Education, for the aforementioned reasons, hereby declares the public is excluded from the portion of the meeting during which the above discussion shall take place and hereby directs the Board Secretary to take the appropriate action to effectuate the terms of this resolution.

I, Joseph Collins, Board Secretary do hereby certify the above to be a true and correct copy of a resolution adopted by the Elk Township School District Board of Education at their meeting held on June 8, 2023.

Joseph M. Collins,
School Business Administrator/Board Secretary

Voice Vote:

Yes – 7 No – 0 Abstentions – 0

Mrs. Lynette Peterson - Absent

Mrs. Sarah Ruczynski - Absent

Motion carried unanimously

Adjourn
Executive:

Motion by Mr. Eugene Thomas, seconded by Mr. J. Wilson Hughes, Jr. that the executive session be adjourned at 8:54 p.m.

Voice Vote:

Yes – 7 No – 0 Abstentions – 0

Mrs. Lynette Peterson - Absent

Mrs. Sarah Ruczynski - Absent

Motion carried unanimously

Adjourn
meeting
9:00 p.m.:

Motion by Mr. Eugene Thomas., seconded by J. Wilson Hughes, Jr. that the meeting be adjourned at 9:00 p.m.

Voice Vote:

Yes – 7 No – 0 Abstentions – 0

Mrs. Lynette Peterson - Absent

Mrs. Sarah Ruczynski - Absent

Motion carried unanimously

Respectfully Submitted,

Joseph M. Collins
School Business Administrator/Board Secretary